Village Board
Meeting Minutes of August 4, 2026

Present:	Mayor Fowler, Deputy Mayor Attoma, Trustees Brower, Farrell, Zabelny Manager Shari Pearce Treasurer Danielle Kruger DPW Superintendent Jeff Pearce, Dan Verace Asst Superintendent Chad McManus Code Enforcement Officer Ron Bragg Deputy Clerk Amy Harter
Guests	Village Attorney John Wells, Debra Hebing, Ignatius LaDelfa, Tod Ferguson, Linda Judd, Shawn Madigan

The meeting was held in the Board Room and was available on Zoom. The meeting was called to order by the Mayor with the Pledge of Allegiance and a Moment of Silence.

Legal Posting Confirmation: The Clerk certified that all postings were completed per guidelines.

Roll Call: Mayor Fowler confirmed all were in attendance.

Approval of Minutes

Resolution to approve the minutes of June 25, 2026 as presented. Motion made by Trustee Farrell seconded by Trustee Attoma. Carried 4-0-1, Trustee Zabelny abstained.

Resolution to approve the minutes of July 7, 2026 as amended. Motion made by Mayor Fowler, seconded by Trustee Brower. Carried 5-0.

Vouchers

Motion to approve the August vouchers as submitted, made by Mayor Fowler seconded by Trustee Zabelny. Carried 5-0

Public Comment

Shawn Madigan, 17 Cosman Terrace, he would like to have the curfew moved to 9 p.m. He noted there are youths wandering at night. Mayor Fowler thanked Shawn for advocating for the neighborhood.

Debbie Hebing, 315 Parma View Drive, noted that safety precautions are lacking for children while riding E Bikes and golf carts. She noted the children appear to be ages 10-11 and are not wearing helmets or proper shoes. Mayor Fowler explained a local law regarding E Bikes will be discussed with our attorney later in the meeting. Debbie also asked about the condition of the bowling alley parking lot. She noted it was temporarily repaired during the carnival but is once again "torn up". Shari Pearce explained that the owner is awaiting concrete for islands as approved by the Zoning Board during their Site Plan review.

With all persons heard, Mayor Fowler closed public forum at 6:42 p.m.

Recreation Report

The Recreation report was not provided.

Library Report

The Library report was provided by Board Member Debbie Hebing. The library had a door count of 4262 with a circulation count of 5137.

Code Enforcer's Report

Ron Bragg noted it has been a very busy month and provided his report of permits and inspections.

Treasurer's Report

Resolution: to sign the audit engagement letter with MMB. The audit will cost $19,200 and the depreciation schedule will cost $1,500 for a total of $20,700. The total budget for this is $25,000. Motion to approve made by Mayor Fowler, seconded by Trustee Zabelny. Carried 5-0.

Resolution: to renew three CD's that mature Monday, August 3rd, 2026 for 60 days at a rate of 3.56% with Canandaigua National Bank. Motion made by Trustee Farrell seconded by Trustee Brower. Carried 5-0.

Resolution: to add $300k from sewer checking to sewer CD to be invested for 60 days at a rate of 3.56% with Canandaigua National Bank. Motion made by Trustee Farrell, seconded by Trustee Zabelny. Carried 5-0.

Resolution: to amend the 2025-26 budget as follows: Motion made by Mayor Fowler, seconded by Trustee Farrell. Carried 5-0.

Increase Budget Line		**Amount**	**Decrease Budget Line**	
A-1-1210-40	Mayor, Other Expenses	$ 818.88	A-1-1320-40	Auditors, Other Expenses
A-2-8140-40	Storm Sewers, Other Expenses	$ 817.00	A-1-1990-40	Contingency

Resolution to authorize the Treasurer to establish a petty cash fund of $50.00, the Treasurer and the Manager will be the custodians of the fund. Motion made by Trustee Zabelny, seconded by Trustee Farrell. Carried 5-0.

DPW Superintendent's Report

Resolution to authorize the DPW Superintendent to apply for a Community Development Block Grant to reline 1251 linear feet of corrugated storm sewers along Doud Circle and Parma View Dr. at a cost of $94,675.00. Motion made by Mayor Fowler, seconded by Trustee Zabelny. Carried 5-0.

Resolution to classify the proposed project as a Type II action in accordance with the SEQRA regulations, therefore no further review is required. Motion made by Mayor Fowler, seconded by Trustee Farrell. Carried 5-0.

Resolution To authorize the DPW Superintendent to accept a bid of $82,307.00 from Albone's Spray Foam Insulation for the 46' x 160'x16' DPW pole barn and to extend the completion deadline to September 30th. Motion made by Trustee Farrell, seconded by Trustee Brower. Carried 5-0.

Resolution to authorize the DPW Superintendent to expend a consultation fee of $9,000 to assist pouring concrete and setting floor drains to grade for the DPW pole ban. Motion made by Mayor Fowler, seconded by Trustee Zabelny. Carried 5-0.

Resolution to approve Izaiah Rivera for full-time DPW position starting pay $20/hour, pending all favorable pre-employment testing results. Motion made by Trustee Farrell, seconded by Trustee Brower. Carried 5-0.

Resolution to increase the wage of John Taber $1.00 for his 6-month evaluation. Motion made by Trustee Farrell, seconded by Trustee Zabelny. Carried 5-0.

Collamer Road property: Dan Verace reported he will be meeting with an engineer from Barton and LaGuidice to review the stormwater pond.

Mayor Fowler thanked Assistant Superintendent, Chad McManus for a positive letter he received from a resident regarding a tree issue. He also thanked the entire DPW for their efforts this summer including the carnival and concert series.

Manager/Clerk's Report

Resolution to renew the contract with NOCO Energy for one year for the variable electric rate. Motion made by Trustee Farrell, seconded by Trustee Zabelny. Carried 5-0.

Resolution to reimburse Seb Burritt $20.00 a month for his cell phone, this will be paid retroactively from June 2026. Motion made by Trustee Brower, seconded by Trustee Farrell. Carried 5-0.

Resolution to increase the wage of Fawn Cretelle-Galan $.75 for her 6-month evaluation. She has completed one year of employment. Motion made by Trustee Brower, seconded by Trustee Farrell. Carried 5-0.

Resolution to authorize the Village Manager/Clerk and the Deputy Clerk to attend the NYCOM Fall training school the week of September 14th; this is a budgeted expense. Motion made by Trustee Farrell, seconded by Mayor Fowler. Carried 5-0.

Resolution that the Village of Hilton hereby agrees to continue its participation in Monroe County's Consolidated Plan Consortium for CDBG and HOME grants for the period October 1, 2026 – September 30, 2029.

Ambulance meetings: Shari Pearce reported the next steps in the process of creating the paid ambulance district. The Town Board is having a meeting on August 11th, followed by a special meeting of the Village Board on August 13th, to consider a permissive referendum. If there are no public objections, the process should be completed in September.

E Bikes: The board has agreed to create a local law to prohibit electronic bikes "E Bikes" from public sidewalks. This is in response to several complaints from residents. Monroe County Sheriff, Todd Baxer, has recommended that all municipalities strengthen their codes. Village Attorney John Wells noted to tackle this problem there needs to be a multi-faceted attack on the issue including soliciting parents. He suggested the board consider the scope of the proposed law, including the use of cameras. Signage was also discussed briefly. The Village Manager will have a draft document for the September meeting with a public hearing in October.

Property Rental Registry: The Village Manager reported that a registry for rental properties has been recommended by the Code Enforcement Office. This would be a requirement and placed in the Village Code. It will consist of a database with all the pertinent owner's information and will assist with property maintenance. Shari Pearce will be working with John Wells to create a document for review in October. This requires a Local Law.

Community Center windows: Shari explained three companies are providing costs for window replacement to the building. This has been an ongoing issue as the windows are in disrepair. They can no longer be tilted in for cleaning or returned to their proper position, which is a safety concern. Some will not remain in the open position.

Post Office: The Village of Hilton entered into a 30-year lease with the Post Office, 25 South Avenue in 1997 which expires December 31, 2026. The Village becomes the owner of the building, as of January 1, 2027. The board discussed the potential costs of unknown building maintenance as the Village has not been permitted to make any inspections.

Board Member Reports

Trustee Brower updated the board on the most recent Zoning Board meeting including the formal withdrawal of the cell tower application at 144 South Avenue. Mr. Wells noted they may reapply at any time.

Summer Concert Series: Mayor Fowler officially announced the conclusion of the seasonal summer concerts. They achieved their main goals by being highly cost-effective, drawing excellent attendance, and fostering community engagement.

Providence Housing Security: Safety and quality of life issues at Providence Housing are actively resolving following their recent hiring of a security team.

Fire Department Training: Following successful an exterior training drill, they have requested to use the Community Center for after-hours interior training. This will be scheduled with the Village Office. The board expressed satisfaction with the improvement in the working relationship between the two municipalities.

Adjournment

Motion to adjourn at 7:54 p.m. made by Trustee Farrell, seconded by Trustee Brower. Carried 5-0.

Respectfully submitted,

Amy Harter
Deputy Clerk