

**Village Board
Meeting Minutes of
November 4, 2025**

Present: Mayor Lee, Trustees Fowler Speer, Farrell, Zabelny
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Deputy Clerk Amy Harter
Deputy Fire Marshal, Ron Bragg
Asst Supt Chad McManus
DPW Superintendent Jeff Pearce

Guests: Mike Sengillo, Tom & Betsy Dobbles, Grace Engelbrecht, Jeff LaChausse, Fawn Cretelle Galan, Jim Roose, Jim Hawryliak,

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. This meeting was held in the Board Room and via Zoom.

Recreation

Recreation Tom Venniro reported the outcome of the Halloween event. It was moved inside the Community Center due to inclement weather and was heavily attended. He reminded the board of the upcoming Tree Lighting on December 6th. Shari Pearce asked if the Community Center will be used as a backup, Tom stated it will be used if there is heavy snow. Tom also reported that the Town has announced their Campus Masterplan at a public engagement event on October 25th. He encourages everyone to take the survey from their website. They are hoping to obtain at least 500 responses. Make a Difference Day was held on October 25th with 175 volunteers.

Library

Library - Grace Engelbrecht provided the board with their October stats; 4,300 visitors, with 4,000 items borrowed. This has been the busiest month so far for 2025.

Code Enforcement

17 Fraser Drive: Ron Bragg reported there will be trial set for November 20th at the Town of Parma Court; the residents are housing chickens. This is prohibited within the Village. The property owners have been in violation for several months and have violated the Zoning Board's denial of a variance and Code Enforcement's order to have the chickens removed.

Fire Marshal: Ron and Jeff are working to inspect all rental units in Parkwood.

Treasurer

Resolution to relevy the Village Taxes in the amount of \$ 38,866.31 to the Monroe County Treasury to receive reimbursement. Trustee Fowler, seconded by Mayor Lee. Carried 5-0,

Resolution to renew two cd's for 30 days at a rate of 3.87%. Motion to approve made by Trustee Zabelny, seconded by Trustee Farrell. Carried 5-0.

Danielle Kruger started employment as Deputy Treasurer on November 3rd; training is going well.

Superintendent

Resolution to increase the wages for Kyle DeGraeve \$1.00 per hour as per the wage schedule. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried 5-0.

Resolution to increase the wages for Joe Mansfield \$1.00 per hour as per the wage schedule. Motion made by Trustee Farrell, seconded by Trustee Speer. Carried 5-0.

Resolution to increase the wages for Scott Deutsch \$1.50 per hour as per the wage schedule. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0. Jeff Pearce noted, Scott has taken on lift station maintenance with the resignation of Nick Mucci on October 31st.

The mechanic job has been posted, and one application has been received. Shari Pearce will repost it on Indeed, and it will be discussed at the November 18th agenda.

Construction will begin on the DPW pole barn in the next two weeks.

Water Service: Representatives from MCWA met with Village staff to review billing and water leak documentation. Jeff noted that MRB may need to be involved to obtain easements on private property. Shari will work with Maryalice to create a PowerPoint presentation to explain the water fund transfer to the general fund. The MCWA will be encouraged to purchase the automated meters and vac truck to make Village whole.

Manager

Audit Quote: Shari Pearce reported she is expecting another quote for services and will update the board with the information.

Resolution to increase the wage of Vicky Taylor for her 5-year longevity raise of \$.14 per hour. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0

Resolution to increase the wages of Jeff and Shari Pearce for each of their 10-year longevity raise of \$.24 per effective January 1, 2026. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

Parkland: Revised Site Plans have been submitted to the Zoning Board of Appeals. This will be presented conceptually on November 18th. Shaun Logue, MRB will be in attendance. FEMA reviewed the application, and it meets their requirements. The project has been reduced to 24 buildings. Sean Logue will be in attendance as will the DPW.

Dunbar Road sidewalks: Five survey responses have been received back, one out of the five was not in favor. Jeff Pearce explained this project would be a significant undertaking; the underground infrastructure would put the location very close to the houses. He also noted that the neighborhood was built and designed not to have sidewalks. The board is not interested in allowing or installing sidewalks. The neighbors will be notified by mail of this decision.

NY Bricks Grant: The notifications will be made within the coming weeks.

CDBG Grant: The federal government is currently shut down; no additional information has been received on the award.

Walt Horylev Civic Beautification Award: Mayor Lee presented Jim Hawryliak this award for the remodel of 144 South Avenue. Congratulations!

Tree: There is no new information pertaining to the tree at 2 Peach Blossom Rd South. The property owner has the documentation to send to Monroe County; we must wait for her to follow through.

Ambulance District: Parma Supervisor Jim Roose was in attendance to discuss creating a tax district within the current Hilton Fire District. In January 2025, a joint board meeting was held and both boards agreed to move ahead with this project. Mr. Roose reported Hamlin and Greece are not interested in being part of the district. The board discussed having an RFP to set the expectations and costs. Trustee Speer insists on having an RFP for several reasons; there are many factors to consider. Supervisor Roose would like to select Monroe without an RFP. Shari Pearce recommends Maureen Werner should provide a timeline to both boards. This will be discussed at the joint meeting scheduled for November 18th at the Town Hall.

Annexation of Land:

WHEREAS, the Town Board of the Town of Parma and the Village Board of Trustees of the Village of Hilton pursuant to the provisions of Article 17 of the General Municipal Law seeking to annex 904 Hilton Parma Corners Rd to the Village of Hilton presently located within the jurisdictional boundaries of the Town of Parma; and

WHEREAS, it is necessary for the Town Board of the Town of Parma and the Village Board of Trustees of the Village of Hilton to hold and conduct a joint public hearing upon such petition and to hear all interested persons concerning the subject matter thereof;

NOW, THEREFORE, be it resolved by the Village Board of the Village of Hilton, Monroe County, New York, as follows:

Section 1. That the Village and Town Board shall hold and conduct a joint public hearing for annexation which public hearing will be held and conducted by the Town Board of the Town of Parma and the Village Board of Trustees of the Village of Hilton at the Parma Town Hall, 1300 Hilton Parma Corners Road, Hilton, NY 14468 on the 18th day of November, 2025 at 6:00 p.m. and at which hearing all interested persons shall be heard concerning the subject matter thereof. Motion made by Trustee Speer, seconded by Mayor Lee. Carried 5-0.

Special Police: Supervisor Roose noted the group is working and has a new leader, Bill List. They will continue with 8-10 members max. They will be at most of the upcoming town events. Steve Speer, Commission of Hilton Fire District explained they are not participating in the group and will not contribute to their budget, they feel this should be paid for by the Town of Parma taxes. In 2025, they paid the Greece Special Police \$4000 to work their carnival and does not make sense to contribute \$10,000 for one event. Mayor Lee expressed his disappointment in the attendance of the group during scheduled events and feels if they aren't willing to work, they should turn in their equipment. The school district will continue to fund their share.

Public Forum

Mayor Lee opened the public forum at 6:00 p.m.

Jeff LaChausse was present to seek support for the 2026 Wheels on Main Street car show on August 15th and for the necessary road closures through the NY DOT.

Resolution to hold Wheels on Main Street car show, August 15 2026. The DPW Superintendent will handle the necessary road closures with the NYDOT. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

With all persons heard, Mayor Lee closed the public forum at 6:37 p.m.

Minutes

Resolution to approve the meeting minutes of October 7, 2025 as presented, motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Vouchers

Resolution to approve the November vouchers for payment with the following; American Legion, \$238.98, Carwell, \$2,425.00, Amanda Dudley, \$17.50, Jackson Welding, \$18.82, MRB Group, \$3,922.00, Runnings, \$470.92, Tri- Delta Resources, \$760.50, Z's Automotive, \$114.00, Featured Media, \$180.00, HCSD, \$4,299.98, CNB, \$426.67. Motion made by Trustee Farrell seconded by Trustee Fowler. Carried 5-0.

Prepaid	\$4,457.87
TA	\$26,436.25
General	\$50,915.93
Water	\$35,058.40
sewer	\$37,561.63
capital	<u>\$0.00</u>
Total	\$154,430.08

Discussion

There will be a bench donated by the Steiger family in honor of their family member. The Lion's Club is providing a plaque. The site will be approved by the DPW Superintendent.

Adjournment

There being no further no business, Trustee Speer made a motion to adjourn the meeting at 7:45 p.m. seconded by Trustee Fowler. Carried 5-0.

Respectfully Submitted,

Amy Harter
Deputy Clerk