

**Village Board
Approved Meeting Minutes of
October 7, 2025**

Present: Mayor Lee, Trustees Fowler Speer, Farrell, Zabelny
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Deputy Clerk Amy Harter
Deputy Fire Marshal, Ron Bragg
Asst Supt Chad McManus

Absent: DPW Superintendent Jeff Pearce

Guests: Debbie Hebing, Mike Sengillo

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. This meeting was held in the Board Room and via Zoom.

Recreation

Ryan Rockafellow reported their department hosted a climbing wall at the Apple Fest and loaned their buses for use for the auto show. Ryan thanked those that supported the cost of the rock wall, it was a big hit! Ryan reminded the board of the upcoming holiday events, Trunk or Treat October 31st, and Holiday on Main St December 6th.

Code Enforcement

Dunkin: Ron Bragg updated the board on the plan review for the project. Mark Mazzucco is expected to complete the review by Friday of this week. Engineering fees must be paid before the permit will be issued.

Chickens, 17 Fraser Drive: This matter is going to Parma Town Court on October 16th at 6 p.m. Ron Bragg and Shari Pearce will be in attendance.

Assistant Code Enforcement: Ron reported that Jeff Champion is doing an excellent job and the department is running smoothly.

Treasurer

Resolution to make the following budget amendment to correct the expense code: Motion made by Trustee Speer, seconded by Trustee Fowler. Carried 5-0.

A25110.20	\$2,200.00	
A28189.20		\$2,200.00

Superintendent

Resolution: Purchase a trailer mounted sewer backup pump from Xylem \$37,152.02. This was a budgeted item. Motion made by Trustee Zabelny, seconded by Trustee Farrell. Carried 5-0.

Resolution: To hire Barton and Loguidice for \$7,450.00 for stormwater updates, this to come out from contingency. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Resolution: To hire Bayard Burch full-time at a rate of pay of \$21.00 Motion made by Trustee Speer, seconded by Mayor Lee. Carried 5-0.

Motor Oil Storage: Chad McManus explained there is a need to for additional use oil storage. The board is supportive of purchasing additional containers at the discretion of the DPW Superintendent. Trustee Speer expressed concern for a large amount of oil stored on site. Chad will check to see if the Parma Highway Department has options available.

Dunbar Road sidewalks: At the September meeting, a resident requested public sidewalks be installed on the south side of Dunbar Road for the safety of pedestrians. The DPW mailed a survey to the residents affected and are awaiting their response.

Manager

Health Insurance: Shari Pearce reported the increase in rates for 2026 is 20.30% for coverage offered to full-time employees. This is 5.3% higher than what was budgeted for. She explained that there are 9 full time employees that take this coverage, 13 employees take the in lieu of payment. The board will not change the employee contribution at this time.

Retiree plan: The plan offered to retirees between the ages of 55-65 increased by 18.25%, this is 3.25% higher than budgeted. This is the most expensive plan the Village has. The cost of this plan is \$29,198 per year. The retiree contribution will remain at 15%, however, spouses of retirees' contribution's will increase to 18.25%. Retirees on the Humana plan will remain at 15%.

Joint Meeting: Shari explained after a conversation with Supervisor Jim Roose, he would like to have a joint meeting with both Boards in November. Two topics to be discussed are annexation of town property into the Village and the Ambulance District. Village attorney Anthony DelleFave will be invited as will the town's attorney, Maureen Werner.

Tree dispute: Trustee Farrell has been attempting to contact Sharon Rhodey, 2 Peach Blossom Rd South, to discuss having the tree removed completely. There has been no response. Trustee Farrell will continue to try and work with her towards a solution.

Audit costs: Shari has received the quote, which was \$8,000 more than what was budgeted due to their wage increases. She is obtaining two additional quotes.

Water Authority: Staff members visited the DPW to review maps and documentation pertaining to our water system.

Public Hearing

Mayor Lee opened the public hearing at 6:00 p.m. to consider Local Law #3, 2025:

Chapter 172-3 (C) to delete "Trees" as follows:

All grass, weeds or other plant growth shall be cut or trimmed to avoid the development of places for the accumulation or blowing trash, dumping, rodent harborage, insect infestation, criminal activity of places which constitute a blighting or unsightly influence on the neighborhood. Any shrubs, hedges and bushes or portion thereof which are deemed hazardous to persons or property shall be removed.

Chapter 172-3 (F) Property Maintenance to add "Snow, Ice" as follows:

Steps, sidewalks, driveways, parking spaces and similar paved areas shall be maintained to afford safe and convenient passages. All hazards, including but not limited to holes, deep ruts, snow, ice, cracking or buckling of service sidewalks, driveways and parking lots, shall be repaired or removed.

There was no one present, and no comments were made.

Resolution to approve Local La #3, 2025, motion to approve as advertised made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Mayor Lee closed the public hearing at 6:02 p.m.

Public Forum

Mayor Lee read the public forum procedure and opened public forum at 6:02 p.m.

904 Hilton Parma Corners Road: There are multiple people interested in purchasing this property which consists of a 20-acre parcel located in the Town of Parma. Hillside Drive and Parma View Drive roads lead to this property and there are no utilities. The board instructed anyone interested in obtaining Village utilities to seek annexation from the Town of Parma to become part of the Village of Hilton; with a stipulation to be placed on the deed that there is to be only one dwelling on the parcel. The Village Manager will contact the Town Supervisor to share this information.

Ambulance District: This is still in the Town of Parma’s attorney. The board would like this to be completed before the March election. This will likely be discussed at the upcoming joint Village and Town Board meeting.

Debbie Hebing, 315 Parma View Drive, explained since the RTS bus route has been discontinued, there have been no attempts to provide transportation to those affected, although RTS had stated there would be. She noted there is a population of residents that depend on the bus that are not be considered. Debbie spoke about the Town Board meeting; it was discussed there that the Special Police are operating. Mayor Lee disagreed.

Minutes

Resolution to approve the meeting minutes of September 2, 2025.

Vouchers

Resolution to approve the October vouchers for payment with the following additions: Paradigm, \$378.00, Office of the State Comptroller, \$85.00, HCSD, \$4,867.45, Five Star Equipment, \$5,992.36, Amy Harter, \$500.00. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Prepaid	\$6,749.98
TA	\$26,302.60
General	\$57,675.00
Water	\$41,564.03
sewer	\$5,677.58
capital	<u>\$0.00</u>
Total	\$137,969.19

Discussion

Walt Horylev Civic Beautification Award.

Resolution to present Mr. Jim Hawryliak, owner of Pleasure Lanes, 144 South Avenue, with this award. Motion made by Trustee Fowler, seconded by Mayor Lee. Carried 5-0.

Adjournment

There being no further business, a motion to adjourn at 7:50 p.m. was made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk