

**Village Board
Approved Meeting Minutes of
September 2, 2025**

Present: Mayor Lee, Trustees Fowler Speer, Farrell, Zabelny
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Deputy Fire Marshal, Ron Bragg
Asst Supt Chad McManus

Guests: Debbie Hebing, Grace Engelbrecht, Mike Sengillo, Tom & Betsy Dobles,
Christine Accorso, Mike Corliss, Philip Kovad, Kathy Dwyer, Joan Dwyer,
Michaela Lattin, Jodie Burns, Engels Gualdani

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. This meeting was held in the Board Room and via Zoom.

Recreation

There was no report given.

Library

Grace Engelbrecht, reported their door count is 3,694 so far. She explained there will be an event with GRASP on September 14th, and author, Andrea Paige will be in person on September 30th.

Code Enforcement

Park Square: Ron Bragg reported he has been dealing with bats in an apartment. The management has had them removed and will work to seal off the unit to avoid any further access.

An oxygen tank that was placed in a dumpster exploded in the Village garbage truck. This had belonged to a resident that did not have the service provider properly dispose of the tank. No one was injured.

Treasurer

Resolution to renew two CD's at Canandaigua National Bank for 60 days at a rate of 4.12%. Motion to approve made by Trustee Farrell, seconded by Trustee Zabelny. Carried 5-0.

New York State retirement bill is \$2899.00 over the budgeted amount.

Temporary Municipal Assistance was received in the amount of \$8551.00.

Superintendent

Resolution to increase the wages of Nick Mucci by \$1.00 per hour per the Superintendent's recommendation. Motion made by Trustee Zabelny, seconded by Mayor Lee. Carried 5-0.

Resolution to increase the wages of Zack Klein by \$ 1.00 per hour per the Superintendent's recommendation. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Resolution to authorize the DPW Superintendent to attend the Fall Public Works school in Lake George October 6th. This is a budgeted item. Motion made by Trustee Farrell, seconded by Trustee Speer. Carried 5-0.

Resolution To purchase a "thumb" attachment for our backhoe from Monroe Tractor for \$6250.00 from Monroe Tractor. This is a budgeted item. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Manager

Resolution to recognize September as "Turn the Towns Teal" month. The group will place teal color ribbons on village-owned trees around the Central Business District through September 30th. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Public Hearing: Shari Pearce explained the legal notice for Local Law 3, 2025 did not appear in the Suburban News for advertisement. It will be held in October.

Resolution to advertise for a Public Hearing, October 7, 2025, at 6: 00 p.m. to create Local Law 3, 2025, to update the Village Code. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Chapter 172-3 (C) to delete "Trees" as follows:

All grass, weeds or other plant growth shall be cut or trimmed to avoid the development of places for the accumulation or blowing trash, dumping, rodent harborage, insect infestation, criminal activity of places which constitute a blighting or unsightly influence on the neighborhood. Any shrubs, hedges and bushes or portion thereof which are deemed hazardous to persons or property shall be removed.

Chapter 172-3 (F) Property Maintenance to add "Snow, Ice" as follows:

Steps, sidewalks, driveways, parking spaces and similar paved areas shall be maintained to afford safe and convenient passages. All hazards, including but not limited to holes, deep

ruts, snow, ice, cracking or buckling of service sidewalks, driveways and parking lots, shall be repaired or removed.

Public Forum

Public Forum is open to any member of the public to speak with the Village Board

Mayor Lee read the public forum procedure and opened public forum at 6:00 p.m.

Michaela Lattin, 25 Dunbar Road. She is inquiring about adding sidewalks to the south side of Dunbar Road for safety reasons. The Sheriff's Office is aware of the speeding issues in the neighborhood. Ms. Lattin stated there are several children in the neighborhood and would like the board to consider adding sidewalks like most of the Village. The DPW Superintendent noted there are deed restrictions from the site plan done in the 1970's when the houses were built. This may be considered in the future.

17 Main Street: Potential purchase offer. Engels Gualandi spoke to the board about purchasing this property from the Village. He recently purchased 15 Main Street which is currently Z's Automotive and intends to remodel the building for better traffic flow and aesthetics. It would remain an automotive repair business. Purchasing 17 Main Street would allow him to make those improvements. Mr. Gualandi stated he would not remodel the building if he cannot buy the adjacent lot because without additional space, it will not be a benefit to the business. He was also made aware of the updated zoning code now in effect; automotive repair is now prohibited in this location. He may continue to operate as a "non-conforming use". The board is not interested in selling the property at this time.

904 Hilton Parma Corners Road: There are multiple people interested in purchasing this property which consists of a 20-acre parcel located in the Town of Parma. Hillside Drive and Parma View Drive roads lead to this property and there are no utilities. The board instructed anyone interested in obtaining Village utilities to seek annexation from the Town of Parma to become part of the Village of Hilton; with a stipulation to be placed on the deed that there is to be only one dwelling on the parcel. The Village Manager will contact the Town Supervisor to share this information.

Debbie Hebing, 315 Parma View Drive, explained since the RTS bus route has been discontinued, there have been no attempts to provide transportation to those affected, although RTS had stated there would be. She noted there is a population of residents that depend on the bus that are not be considered. Debbie spoke about the Town Board meeting; it was discussed there that the Special Police are operating. Mayor Lee disagreed.

MCWA 6:30 pm

Steve Savage and Nick Noce were present to discuss migrating from a wholesale agreement to a retail agreement. A presentation was given explaining the process necessary to take over the Village's water accounts. The board is interested in allowing their staff to evaluate the records and infrastructure to determine the future of the utility.

Minutes

Resolution to approve the meeting minutes of August 5, 2025. Motion to approve made by Trustee Zabelny, seconded by Trustee Fowler. Carried 5-0.

Vouchers

Resolution to approve the September vouchers for payment with the following additions: Association of Villages, \$1,500.00, First Bankcard, \$1,985.21, Hilton Napa, \$715.20, Jackson Welding, \$18.82, MRB Group, \$256.25, Parco Building Systems, \$17,909.50 Taouk Development, \$450.00, Tracey Road, \$2,200.00, Traino's Refrigeration, \$2,224.67, Tri Delta Resources, \$1,605.50. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

Prepaid	\$10,120.96
TA	\$26,480.80
General	\$140,371.30
Water	\$38,649.90
sewer	\$268.81
capital	<u>\$17,909.50</u>
Total	\$233,801.27

Discussion

Walt Horylev Civic Beautification Award.

Resolution to present Mr. Jim Hawryliak, owner of Pleasure Lanes, 144 South Avenue, with this award. Motion made by Trustee Fowler, seconded by Mayor Lee. Carried 5-0.

Adjournment

There being no further business, a motion to adjourn at 7:50 p.m. was made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk