

**Village Board
Meeting Minutes of
March 24, 2025**

Present: Mayor Lee, Trustees, Fowler, Speer, Trustee Farrell
Village Manager Shari Wilson-Pearce
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Asst. Superintendent Chad McManus

Absent: Trustee Zabelny, Treasurer Maryalice Edwards

Guests: Debbie Hebing

Executive Session

Resolution to enter into Executive Session to discuss a personnel matter at 5:00 made by Trustee Fowler, seconded by Trustee Farrell.

Resolution to exit Executive Session at 5:35 p.m. made by Trustee Fowler, seconded by Trustee Farrell.

Resolution to terminate the employment of Russell Zurick, effective immediately, per Section 508 of the Employee Handbook and per his civil service job requirement, Motor Equipment Operator, under minimum qualifications and special requirements, employee must possess a CDL license. Mr. Zurick's health insurance and EAP benefit will expire on April 30, 2025. Motion made by Mayor Lee, seconded by Trustee Fowler. Carried 4-0.

Resolution to hire Craig Lemcke at \$23.00 per hour as part time Code Enforcement Officer on a 120 probationary period; the 60-day period to begin during training with Mark Mazzucco, another 60-day period after Mark's retirement date.

Budget Discussion

The Village Board discussed the budget and agreed to the following recommendations made by the Budget Team.

Tax Rate:	\$1.67
Budget Amount	\$1,650,000
Wages:	2.5% Cola, 4.0% total hourly employees, salaried 5%
Community Center Rent	4% increase
Community Center Reserves	\$50,000 to be used for windows.
Water	\$4.22 per 1,000 gallons, .28 Daily Rate
Sewer	Remains at \$165.00

Part time mechanic: The board is supportive for 20-25 hours per week for this position.

ZBA Wages: The board agreed to increase the Chairman wages \$2000/annually and members wages to \$1500/annually.

Public Hearing 6:00

Local Law #1, 2025 for the proposed Zoning Code Update:

To consider the adoption of *Chapter 275: Zoning Code & Official Zoning Map Update*

- Mayor Lee to open the meeting for public comment.
- After all persons being heard, Mayor Lee to close the public comment period.

Resolution to designate the Village Board of Trustees as the lead agency for the Village of Hilton Zoning code and Official Zoning Map Update. Motion made by Truste Fowler, seconded by Trustee Farrell. Carried 4-0.

Resolution to approve the Full EAF Part 2. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried 4-0.

Resolution to approve the Full EAF Part 3. Motion made by Trustee Speer, seconded by Mayor Lee. Carried 4-0.

Resolution to approve *Determination of Significance*, Trustee Speer motioned to make a negative declaration, seconded by Trustee Fowler. Carried 4-0.

Resolution to adopt Local Law 1,2025; *Chapter 275: Zoning Code & Official Zoning Map Update*. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried 4-0.

Resolution to authorize the Treasurer to pay Joe Johnson Equipment, \$381,220.50 for a Vactor Paradigm Truvac Vacuum Ex Truck. Motion made by Trustee Speer, seconded by Mayor Lee. Carried 4-0.

Resolution to set the tax rate at \$1.67 for the 2025-2026 budget year. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

Resolution to authorize the Village Manager to advertise the Public Hearing for April 8th at 6:00 p.m. to approve the 2025-2026 budget. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 4-0.

Executive Session

Trustee Speer made a motion to enter into Executive Session at 6:15 p.m. to discuss a personnel matter, Trustee Farrell seconded. Carried 4-0.

Adjournment

Trustee Speer made a motion to exit out of Executive Session at 6:50 p.m. to discuss a personnel matter, Trustee Farrell seconded. Carried 4-0.

Respectfully submitted,

Amy Harter
Deputy Clerk