

**Village Board
Approved Meeting Minutes
March 20, 2025**

Present: Mayor Lee, Trustees, Fowler, Speer, Farrell
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Asst. Superintendent Chad McManus
Village Attorney, Anthony DelleFave

Absent: Trustee Zabelny

Guests: Debbie Hebing, Jaime Attoma, Russ Zurick

Mayor Lee called the meeting to order at 4 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available via Zoom.

Executive Session

Motion made by Trustee Fowler, seconded by Trustee Farrell to enter into executive session at 4:00 pm to discuss a personnel matter

Motion made by Trustee Farrell, seconded by Trustee Fowler to exit Executive Session at 4:50 p.m.

Proposed Budget Review

The 2025-2026 proposed budget was presented by the Management Team which consists of Shari Wilson-Pearce, Maryalice Edwards and Jeff Pearce. Maryalice explained the budget was built on a tax rate of \$1.67/thousand. To stay within the tax cap, the maximum tax levy would be \$673,156.00. The appropriated fund balance is \$356,000 and the projected cash on hand is \$1,556,278.00 . The reserve balances were provided as well as expected expenditures including health care and revenues.

DPW: Jeff Pearce reported expected costs for DPW which include street maintenance, sidewalk and gutter replacements, equipment purchases, streetlighting and enhancement costs. A capital project for a new 40' x 60' pole barn is proposed at an expected cost of \$200,000. This project is expected to take two years. A refuse truck at a cost of \$370,000 is proposed to replace the current 2015 Mack and \$15,940 for loader and backhoe attachments.

Refuse fee: The team is considering a flat fee to help offset the high cost of equipment. The board will likely discuss this in April or May. The board will be provided with an analysis.

Community Center: The team is proposing window replacement. The building has approximately 102 windows; the suggestion is for this to be done in phases beginning with 24 windows. The quotes received vary from \$2000 - \$8000 per window; another quote will be obtained. The cameras currently in the building must be replaced as they have been prohibited by the federal government due to security concerns. A quote was received earlier today for \$20,000 to replace them. The cost for boiler repairs is \$50,000.

Office: The office expenses are routine other than we are purchasing new computers. The full-time treasurer position will potentially be filled in the fall for training prior to Maryalice Edwards retirement in January 2026.

Building Department: The routine expenses are expected. The full-time Code Enforcement Officer is retiring in June, and a part-time employee will be added, this leaves the department with two part-time employees.

Village Board: Wage increase of 4% has been proposed.

Special Police: \$5,000 will be appropriated; this is the last year for funding this department.

Water Fund: The new proposed rate is \$4.22 per/1,000 gallons. The daily water rate is proposed at .28 to mirror the Monroe County Water Authority and large meter rates will increase. The automated meter project should be completed within this budget year.

Sewer Fund: There are no proposed changes to the sewer fees. Relining the system will be done on Underwood Avenue and Cedar Terrace. An application for the Monroe County Community Development Block Grant has been submitted in the amount of \$89,332.00 to offset these costs.

Once the presentation was complete, the board discussed some of the following items:

Tax Rate: The board agreed the tax rate of \$1.67 is acceptable.

Sales Tax Appropriation: \$1,650,000

Wages: COLA raises and Merit for employees The board is supportive of a 2.5% COLA for all employees and 1.5% merit increase for non-stepped employees.

Community Center Increases: The board agrees that a 4% increase for rent is reasonable.

Water and Sewer: the Board agrees that the proposed water increases are acceptable. There are no changes proposed for the sewer fees.

Public Comment

Debbie Hebing, 315 Parma View, explained that at a recent town board meeting a resident became belligerent causing the police to respond.

Adjournment

Motion to adjourn the meeting at 6:40 p.m. made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

Respectfully submitted,

Amy Harter
Deputy Clerk