

Village Board
Approved Meeting Minutes
March 4, 2025

Present: Mayor Lee, Trustees Speer, Zabelny, Farrell, Fowler
Village Manager, Shari Wilson-Pearce
Treasurer, Maryalice Edwards
Code Enforcement Officer, Mark Mazzucco
Deputy Clerk, Amy Harter
DPW Superintendent, Jeff Pearce
DPW Asst. Superintendent Chad McManus

Guests: Tom Venniro, Shaun Logue, Debbie Hebing, Ignatius LaDelfa, Kim Fay,
Harry Reiter, Laura Pettine, Will Theirs, Bob Hunte, Josephine Barber-Burns,
Nadia Dabrownny, Liz Tantalio, Hayley Bennett

Mayor Lee called the meeting to order at 5:00 p.m. with the Pledge of Allegiance and a moment of silence. This meeting was held in the Board Room and was available on Zoom.

Recreation

Town Park: Tom Venniro reported the skatepark is being removed, it is in need of updates. It may return in the future. The dog park is ready and will open in the spring. A spray park is opening June 1st.

Code Enforcement

Mark Mazzucco reported that Hilton East has had three nuisance alarms that have required Fire Dept response. Village Code states fines can be issued after 3 nuisance alarms within 180 days. The owners have been made aware of this and have agreed to replace the smoke detectors. Ron Bragg will keep the board updated on their progress.

St. Leo's Apartments: A kitchen fire was reported that required the Fire Department to respond. It was extinguished quickly.

Green Lane: Neighbors called to report someone dumping debris in the road. Chad McManus and Ron Bragg responded. Another neighbor emptied his dump truck of a small amount of snow and residue from the bed was left in the road. Ron Bragg sent a letter stating the mess must be cleaned up once the snow melts. The property owner agreed to take care of it.

Smoke and Vape Shops: Mark noted a section has been added to the Zoning Code in the last week dealing with smoke and vape shops. The purpose is to strengthen controls of suitable locations for this type of business, through the Zoning Board review process. Trustee Fowler is concerned there is not adequate time for review.

DPW Superintendent

Resolution to increase the wages of Nick Mucci by \$1.00/hr. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Resolution to increase the wages of Zack Klein by \$1.00/hr, Motion made by Trustee Farrell, seconded by Trustee Zabelny. Carried 4-0.

Memorial Plaque: Jeff Pearce recommended placing a plaque in the DPW building to recognize employees that have 20 years of service with the Village. The board is supportive of this suggestion.

Treasurer

Resolution: To authorize the Treasurer to make the following budget adjustments: Motion made by Trustee Fowler, seconded by Mayor Lee. Carried 5-0.

Increase Expense A25112.40	\$63,000	
Decrease Expense A25110.4A		\$63,000
Reclass expense for CHIPS		

Increase revenue A3501	\$53,998.66	
Increase expense A25112.40	\$53,998.66	

Additional CHIPS expense/revenue Motion to approve made by Trustee Zabelny, seconded by Trustee Speer. Carried 5-0.

Manager

Resolution to authorize the use of the Park and Ride property, 73 Railroad Avenue, for the weekly car show held on Saturdays from May 1st through September 30th. Motion made by Trustee Farrell seconded by Trustee Zabelny. Carried 5-0.

Resolution to deposit the Worker’s Comp refund of \$34,207 into the General Fund. Motion made by Trustee Zabelny seconded by Trustee Farrell. Carried 5-0.

Parma Special Police: Shari reported the team held a meeting on February 25, 2025. The Fire District is no longer interested in contributing to their budget. They feel there is a double taxation issue and the Town of Parma should be the only entity to tax the residents. The Village Board agreed and lowered their share to \$5,000 as of January 1, 2026.

Building Inspector Position: One qualified candidate has applied for the position. The Village Manager, Mayor and Code Enforcement Officer have scheduled an interview with the candidate on March 11th.

Parkwood Manor, East Avenue: There has been an issue with the billing for their refuse collection. This property is quite unique as there are rental properties owned by two corporations and individual homeowners scattered throughout. The space is small and there is insufficient room for trash receptacles. The residents are not clear as to where refuse should be placed for collection. This makes refuse removal and billing extremely difficult. Shari will be meeting with the property managers to address the issue with the intention of streamlining the process. She recommends a 25% refund and possibly a flat fee for their collection. She will update the board of the outcome.

Resolution to grant a refund to Barrington Residential in the amount of \$1,136 for curbside refuse. Motion made by Trustee Zabelny, seconded by Trustee Farrell. Carried 5-0.

Local Law #1, 2025 for the proposed Zoning Code Update:

To consider the adoption of *Chapter 275: Zoning Code & Official Zoning Map Update*

Trustee Fowler feels the recent changes made to the Code regarding smoke and vape shops is a substantial enough change, that more time should be allowed for the public's review. After a short discussion, the board agreed to keep the public hearing open until the meeting scheduled on March 24th to allow additional time for the public to review.

Resolution the Public Comment portion will remain open to be finalized on 3/24 at 5:00 pm. motion made by Trustee Fowler seconded by Trustee Speer . Carried 5-0.

Local Law 2, 2025, Opt Out Option Fee

To consider Local Law 2, 2025, to create an opt out option fee for residents refusing the installation of an automated water meter. This cost will be applied monthly to Village residents on their water bill. The Village of Hilton annual fee schedule will be amended to reflect this change. Automated meters shall be installed upon transfer of property ownership.

Mayor Lee opened the meeting for public comment at 6:00 p.m.

Josephine Barber-Burns, 123 Cooper Drive, stated she is not interested in an automated meter for health reasons. She feels our fee is too high and would like to know where the meters are built. Jeff Pearce will provide more information to her. The board agreed to have the DPW install a new, manual meter.

Resolution to approve Local Law 2, 2025 to create an opt out option fee for residents refusing the installation of an automated water meter. This cost will be applied monthly to Village residents on their water bill. The Village of Hilton annual fee schedule will be amended to reflect this change. Automated meters shall be installed upon transfer of property ownership. Motion made by Trustee Fowler, seconded by Mayor Lee. Carried 5-0.

Mayor Lee closed the public hearing at 6:40 p.m.

Public Forum

Mayor Lee opened the public forum at 6:41 p.m.

Debbie Hebing, 315 Parma View Drive, asked when the Town Board will be notified of the intent of the Village Board to reduce their share for the Parma Special Police. Shari Pearce will be contacting the Supervisor in the morning.

With all person heard, Mayor Lee closed the public forum at 6:45 p.m.

Minutes

Resolution to approve the meeting minutes of February 4, 2025, made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Vouchers

Resolution to approve the March vouchers for payment, including Hilton Napa \$921.38 HCSD, \$5,852.93 Jackson Welding \$17.82, Tri Delta Resources \$625.50 Westside News, \$58.00 Imperial Door \$280.00, Aimee Doser \$19.74, Autumn Miles \$19.74, HCSD \$371.19; *pending clarification* of the invoice for MRB Group made by Trustee Speer, seconded by Trustee Zabelny 5-0.

Prepaid	\$17,589.84
TA	\$28,162.42
General	\$46,324.64
Water	\$36,467.61
sewer	<u>\$4,832.03</u>
Total	\$133,376.54

Adjournment

Motion made by Trustee Speer, seconded by Trustee Farrell to adjourn the meeting at 6:50 p.m.

Respectfully submitted,

Amy Harter
Deputy Clerk