

**Village Board
Meeting Minutes
January 7, 2025**

Present: Mayor Lee, Trustees, Speer, Zabelny, Fowler, Farrell
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Code Enforcement Officer Mark Mazzucco
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
DPW Asst., Chad McManus

Guests: Linda Viney, Debbie Hebing, Ignatius LaDelfa, Harry Reiter, Kim Fay,
Ryan Rockefeller, Olivia Koegel, Nathan Kiser

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available via Zoom.

Recreation

Ryan Rockefeller updated the board on the recent programs as well as those upcoming.

5K Color Run: Ryan is planning a 5k run on May 17th through the Village. This community event will serve as a platform to foster mental health awareness while encouraging physical activity and community engagement. At this time, they do not intend to close roads and the Parma Special Police are scheduled to work. Ryan will report the number of registrations to the board as the event gets closer.

Resolution to authorize the use of the Community Center building and grounds in support of a 5k run on May 17th. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

Code Enforcement

Mark Mazzucco reported there is 100% resident compliance with the storage of recreational vehicles. He provided an update on the department.

Fire Marshall report; Ron Brag provided his report.

New business: Hilton Exotic Smoke & Snacks recently opened at 18-20 East Avenue; this was formerly Hilton Monument. The business fits into the allowed uses within the Central Business District.

Treasurer

Resolution to authorize the Treasurer to renew two CD's with Canandaigua National Bank at 4.3% interest for 30 days. Motion made by Trustee Speer, seconded by Mayor Lee, Carried unanimously, 5-0.

Semi Annual Mortgage Tax: Maryalice Edwards reported the Village received \$6,000 more than this time last year.

Superintendent

Resolution to increase the wages for Kevin Burritt by \$1.00 per hour. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0. Kevin will also receive .14 per hour for longevity pay; he has reached five years employment with the DPW.

The recycling truck has been repaired and is back in service. The refuse truck is expected to be back in service in the next few days, it was out for a turbo and DPF system. This is a warranty repair.

Jeff reported he will be renting a vac truck in the spring for lead and copper reporting.

Manager

Resolution to appoint Mary Ann Smith to the Recreation Commission for a term of four years ending on December 31, 2028. Motion made by Trustee Speer seconded by Trustee Fowler. Carried 5-0.

Resolution to approve the Village Manager and Village Treasurer and Trustee Speer to attend the Winter Legislative meeting on February 2nd through the 4th; this is a budgeted item. Trustee Speer will be staying off site. Motion made by Trustee Zabelny, seconded by Mayor Lee. Carried 5-0.

Resolution to adjust the holiday schedule as follows: December 26th will be a floating holiday. July 3rd will be a workday for all employees. Motion to approve made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

Resolution to schedule and advertise for two budget meetings on Thursday, March 20th and Monday, March 24th at 5:00 p.m. Motion approved by Trustee Speer, seconded by Trustee Farrell. Carried 5-0.

Resolution to schedule and advertise for the budget public hearing to be held on Tuesday, April 8th at 6:00 p.m. Motion made by Trustee Zabelny, seconded by Mayor Lee. Carried 5-0.

Budget items: The board is encouraged to have budgeted items with cost estimates submitted to the team by February 25th. Shari reminded the board members to consider a cost of living raise and merit increases.

Resolution to advertise for Citizen of the Year for 2025. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Resolution to modify the Employee Handbook Section 802, retiree health insurance for employees hired between the years 2000 and 2003. Motion made by Trustee Fowler, seconded by Trustee Farrell 5-0.

Medical Insurance for Retirees

1. For any full-time employee hired prior to January 1, 2000 who retires from his or her employment with the Village with a minimum of twenty (20) years of full-time service, and is in good standing at the time of his/her retirement, or for any Elected and Appointed Officials initially serving prior to January 1, 2000, who retires from his or her service from the Village Board with a minimum of twenty (20) years of service and is in good standing at the time of his/her retirement, the Village will provide coverage, under whatever group medical and dental insurance plan is being provided by the Village from time to time for its employees, for the benefit of the retired employee, retired Mayor, retired Trustee and their spouse, at a cost of 15% of the premium to such retired employee, Elected and Appointed Officials, so long as said retired employee, retired Mayor or retired Trustee is receiving a New York State retirement pension but in no event beyond age 65.

At age 65, the Village will provide such retired employee, retired Mayor or retired Trustee, with a Medicare Supplemental Plan for the benefit of such retired employee, retired Mayor, retired Trustee and their spouse, which plan shall be limited to the same type of policy (i.e. single or single-plus-spouse) or lesser type of policy as the retired employee, Elected and Appointed Officials had at the time of his/her retirement, and only to the extent such a plan and/or such a type of policy is then provided by the Village at a cost of 15% of the premium. Should such type of policy not be provided or no longer be provided by the Village at any given time, the Village will provide such retired employee, Elected and Appointed Officials, with the next lesser type of policy then provided by the Village.

At no time, however, will a retired employee, Elected and Appointed Officials be provided with a type of policy that exceeds, at any time, the actual dependents of the retired employee, Elected and Appointed Officials. Should the type of policy being provided to a retired employee, Elected and Appointed Officials be reduced at any time, the type of policy shall not thereafter be increased, even if additional types of policies thereafter become available. Any insurance plans provided by the Village shall be selected by the Village, in its sole discretion, from time to time.

Joint Building Department Services: Supervisor, Jim Roose asked to share Building Department services such as the Code Enforcement and Fire Marshal positions. The Village Board is not interested in sharing services.

Tax district for Ambulance: The Village Board discussed the probability of New York State recognizing this as an essential service such as fire and police. The board is in support of creating an ambulance district for our residents. The timeframe was discussed for completing the necessary steps and to move forward with the Town of Parma. Shari noted she feels it is best to have the Village's portion completed in July, the Town should be done in May. The Village Board and Town Board will be meeting January 14th to discuss this topic.

Zoning Code Update: Shari reported the Zoning Code Update is moving along. The Village Attorney has provided his comments to the committee to be addressed. The following resolutions are necessary to keep this progressing.

Resolution to authorize the Village Board to be Lead Agency for the Environmental Assessment Review for the Zoning Code Update. Motion made by Trustee Fowler. seconded by Mayor Lee. Carried 5-0.

WHEREAS, the Village of Hilton Village Board of Trustees (hereinafter referred to as “Village Board”) is considering the adoption of the above-referenced Chapter 275: Zoning Code & Official Zoning Map Update (hereinafter referred to as “Action”); and

WHEREAS, the proposed Action will be forwarded to Monroe County Planning Board for review and recommendation as required under New York State Municipal Law, Article 12-B, Sections 239-l, m and n; and

NOW THEREFORE BE IT RESOLVED, the Village Board offers a resolution in support to schedule a Village Board public hearing Local Law 1, 2025 for the adoption of the amended Chapter 275 Zoning Code and Official Zoning Map to be held on **Tuesday, February 18, 2025 @ 5:00 PM**. Notice of public hearing to be published at least ten (10) calendar days and no more than 20 days in advance of the public hearing. The motion made by Trustee Speer, seconded by Trustee Farrell. Carried 5-0.

Resolution to acknowledge the Full EAF 1 was prepared by MRB Group and presented to the Village Board and to be signed by Mayor Lee. Motion made by Trustee Fowler seconded by Mayor Lee. Carried 5-0.

This information will be sent to the Monroe County DRC items will be sent on January 8th for their review.

Historical Marker: The Village Historian, Dave Crumb, was present to discuss the purchase of a historical marker for the Community Center. In 2029, this building will be 100 years old and has had many users over the years and currently houses many tenants, seniors, community groups as well as the Village government. Dave is seeking authorization to have a marker made, he is expecting the cost to be approximately \$3000. The board agreed to place this into the upcoming budget.

Time Capsule: Shari Pearce noted the time capsule that was placed in the Community Center in 1985 is to be opened in 2085.

Public Forum

Mayor Lee opened the meeting to the public at 6:00 p.m.

Mike Lonville from Parma Special Police thanked the board for their support for their group. His recent report will be forwarded to the board members.

Kim Fay, ZBA Chairman was present to discuss the recommendations made by the Village Attorney pertaining to the Zoning Code Update. He is very pleased with the progress they have made and thanked the committee and the board for their support. Shari Pearce also recognized the committee for their hard work and dedication to the process.

Trustee Fowler noted residents are now moving into St Leo's apartments. He noted there isn't a lot of overflow parking there and suggested speaking with the owner of 109 Lake Avenue if extra parking is needed for them.

With all persons being heard, Mayor Lee closed the public forum portion of the meeting at 6:10 p.m.

Minutes

Resolution to approve the meeting minutes of November 6, 2024. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Resolution to approve the meeting minutes of December 2, 2024. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried 5-0.

Vouchers

Resolution to approve the January vouchers for payment with the following additions: Fire Marshals & Inspectors, \$20.00, Scott Harter, \$200.00, Home Depot, \$139.44, Regional International, \$586.92, Runnings, \$68.99, Spectrum, \$159.98. Motion to approve made by Trustee Speer, seconded by by Trustee Fowler. Carried 5-0.

Prepaid	\$10,960.87
TA	\$32,755.88
General	\$43,724.03
Water	\$35,164.50
Sewer	<u>\$2,054.98</u>
Total	\$124,660.26

Discussion

Trustee Fowler reported the Town of Parma will be installing a splash pad at the Town Park. It will have a feature made to look like the Village water tower.

Tree Request: A lifelong resident of the Village recently passed away; her husband has asked if a tree in her memory could be planted. This would be at his expense. He noted it was a request she made during her illness. She was very fond of the area and the people here. The resident is encouraged to work with the DPW Superintendent to find a suitable location for the tree.

Adjournment

Motion to adjourn at 6:55 p.m. made by Trustee Speer, seconded by Mayor Lee. Carried 5-0.

Respectfully submitted,

Amy Harter
Deputy Clerk