

**Village Board
Approved Meeting Minutes
March 5, 2024**

Present: Mayor Lee, Trustees, Fowler, Speer, Zabelny, Trustee Farell
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Code Enforcement Officer Mark Mazzucco
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Asst. Superintendent Chad McManus

Guests: Linda Viney, Ignatius LaDelfa, Patrick Laber, Shaun Louge, Kim Fay

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available via Zoom.

Recreation

Tom Venniro reported on the upcoming eclipse, there will be one more meeting before the event. The repainting has been completed of room 204. The dog park is expected to open in early May at the Town Park.

Resolution to appoint Jamie Attoma to the Recreation Commission for a term of four years, her term will expire December 31, 2027. Motion to approve made by Trustee Fowler, seconded by Trustee Farrell. Carried 4-0.

Code Enforcement

Mark Mazzucco reported on the status of the Building Department.

McDonalds: On February 15th the Fire Department responded to a 911 call. Mark Mazzucco and Ron Bragg also responded. The restaurant was closed on February 15th at 2 p.m. by order of the Fire Marshal due to the hood system not functioning properly. Upon inspection it was 100% clogged with grease. They were ordered to have it cleaned and inspected. Upon re-inspection on February 16th, the restaurant was reopened at 9 a.m.

Court Action: A property maintenance matter on Gorton Avenue will be on the Town of Parma court docket this month. Mark will keep the board informed of the outcome. The case involving RV storage on Underwood has been resolved.

Local Laws: At the February meeting, Mark Mazzucco recommended three Local Laws pertaining to fire alarm systems, fire sprinkler systems and an addition to interior maintenance. The Village attorney does not recommend the addition to Section 172-4 relative to requiring

exterior locks on Multi-Residential properties. He is continuing to review the language of the other two proposed Local Laws. A public hearing may be held in May.

Treasurer

Resolution to authorize the Treasurer to renew the CD at Canandaigua National Bank at a rate of 5.22%. This CD will expire on May 31st. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0.

At this time, Trustee Speer joined the meeting.

DPW Superintendent

Resolution to increase wages of Nick Mucci by \$1.50 per hour. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried 5-0.

Resolution to increase wages of Zack Klein by \$1.00 per hour. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Resolution to authorize the DPW Superintendent to solicit bids for concrete for the 2024-2025 fiscal year. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried 5-0.

Personnel: DPW employee Jason Chapin passed his CDL test today. All DPW employees currently hold their CDL.

Memorial Bricks: Jeff Pearce asked if the board is supportive of creating a memorial wall with the DPW building. A discussion took place pertaining to parameters of those who would be honored. Jeff will report back to the board with his recommendations.

Summer Hours: The Superintendent is recommending the DPW staff to observe summer hours beginning in May. The DPW will be staffed Monday through Thursday 7:00 -4:30 and Friday 7:00-11:00 a.m. The board is supportive of these hours for the summer season.

Resolution to authorize the DPW to adjust their hours to Monday through Thursday 7:00 a.m. – 4:30 p.m. and Friday 7:00 a.m. – 11:00 a.m. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried 5-0.

Manager's report

South Avenue Water Main: The work is scheduled to begins March 11th. Residents residing in the two houses to the north of the creek will be parking their vehicles at the post office as this work will affect those driveways.

Resolution to approve the Historian and Assistant Historian to attend a training at a cost of \$150.00 per person for the NYS Statewide Preservation Conference on April 15-17th. Motion to approve Fowler, seconded by Trustee Zabelny. Carried 5-0.

Resolution to allow the area of the park and ride in Hovey Square to hold a weekly car show on Saturday evenings, weather permitting. This begins in May and will likely run through September. Motion made by Trustee Farrell, seconded by Trustee Zabelny. Carried 5-0.

Pro Housing Community: This program provides a certification program for local governments that are taking action to support housing growth to address the housing shortage throughout the State. The program will certify participating communities and those communities will receive a preference in the scoring/evaluation of certain discretionary funding grants. A letter of intent is necessary.

This will be part of the draft zoning code update to allow for more flexibility in mixed-use housing.

Resolution The Village Manager is authorized to send a letter of intent to NYS to designate the Village of Hilton as a Pro-Housing Community. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried 5-0.

Resolution to deposit \$5,402 into the General Fund for the worker's comp refund. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 5-0.

Newsletter: Shari reported the Village newsletter will be published in early May. The board is encouraged to submit topics for the next edition.

Volunteer Fire/EMS Tax Exemption: The Village Board adopted Tax Law 466-F in February 2022. This allowed for a tax exemption for the volunteer and their spouse. An amendment known as Tax Law 466-A has been made to include an unmarried partner or deceased spouse. The board has agreed to hold a public hearing in May.

Resolution to authorize the Village Manager to advertise a public hearing in May to consider Tax Law 466-A. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried unanimously, 4-0-1. Trustee Speer abstained.

Personnel: Shari reported there is no return-to-work date as of now for an office employee. Shari has a plan in place for the workload to be distributed. She will keep the board updated on the situation.

Budget Meetings: The next meeting will be March 21 and March 26 at 5:00 p.m.

Solar Eclipse: The DPW will not be collecting refuse on April 8th. Mayor Lee asked if the board is supportive of closing the Village Office and DPW on this day. A general discussion followed; the board agreed it should be a regular business day for all Village employees.

Employees may take their vacation as usual. No parking signs are available to Village and Town residents on a first come first served basis at the Town Hall and Recreation Office.

Annual Mayors Dinner: This year's event is Saturday, April 27th at Midvale Country Club, invitations are forthcoming.

Lead and Copper regulation: The DPW and office staff are working very hard to inspect each home in the Village that has been built after 1986. This is a very intensive project, and the inventory deadline report is due on October 16, 2024 to the EPA. The project will be ongoing through this time period.

Public Forum

Mayor Lee read the Public Forum procedures and opened the meeting to the public at 6:00 p.m.

231 East Avenue: Pat Laber from Schultz Associates presented a proposal to rezone 2.065 acres from Commercial to Multi-Residential. The lot would be merged with 261 East Avenue to create an 8.195 acre parcel. Parkland Place is proposing a 13 building, 26-unit multi-residential subdivision. The surrounding properties are zoned both Multi-Residential and Commercial. The board is supportive of a public hearing to collect the input of the neighbors.

Kim Fay, 25 Leith Lane, he stated the Village has a limited amount of Commercial space and other small businesses and single-family homes are needed versus rental properties. He suggested an urgent care clinic or professional medical building. Mr. Fay provided census data for other with rental properties: Hilton 33%, Spencerport 30%, Hamlin 12%, Gates 9%, Webster 28%. It was also noted this area floods often.

Resolution to schedule a public hearing on April 9th to re-zone 2.065 acres of property at 231 East Ave from commercial to multi-residential. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 5-0.

Minutes

Resolution to approve minutes of February 6, 2024 as amended. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 5-0.

Vouchers

Resolution to approve the February vouchers for payment with the following additions: First Bankcard, \$361.96 Cintas, \$402.91, Conway Beam \$112.36, Cyncon Equipment \$4,934.95, General Code \$1,692.00, HCSD \$4,392.23, Jackson Welding \$17.16, Lamont Awards, \$18.75, Monroe County \$10,210.33, Runnings \$134.97, SG Security \$150.00, TI Sales \$100,311.00, West Herr, \$31.00. Motion to approve made by Trustee Zabelny, seconded by Trustee Farrell. Carried 5-0.

Prepaid	\$10,097.97
TA	\$26,975.08
General	\$57,893.63
Water	\$135,009.73
sewer	<u>\$290.14</u>
Total	\$230,266.55

Discussion

Trustee Speer reported he attended a meeting to discuss EMS becoming an essential service such as Fire and Police personnel. This will require funding from the Governor’s office as well as closing the Medicaid gap. Currently EMS does not get paid for their services if a patient is not transported.

Adjournment

Motion to adjourn at 6:30 p.m. made by Trustee Fowler, seconded by Trustee Zabelny. Motion carried 5-0.

Executive Session

Motion to enter into Executive Session at 6:31 pm made by Trustee Fowler, seconded by Trustee Speer to discuss individual wage increases for the upcoming budget.

Motion to exit Executive Session at 7:15 p.m. made by Trustee Speer, seconded by Trustee Zabelny. Carried 5-0.

Respectfully submitted,

Amy Harter
Deputy Clerk