

**Village Board  
Approved Meeting Minutes  
January 2, 2024**

Present: Mayor Lee, Trustees, Fowler, Speer, Zabelny  
Trustee Farell via Zoom  
Village Manager Shari Wilson-Pearce  
Treasurer Maryalice Edwards  
Code Enforcement Officer Mark Mazzucco  
Deputy Clerk Amy Harter  
DPW Superintendent Jeff Pearce  
Asst. Superintendent Chad McManus

Guests: Joye Swanton, Nick Tisa, Steve Speer, Ignatino LaDelfa, Debra Hebing,

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available via Zoom.

**Walt Horylev Civic Beautification Award**

This years recipient is Gerry Pozzuolo, owner of Hilton Self Storage. A plaque was presented to him. The board extended their gratitude for Mr. Pozzuolo's contribution to the Village.

**Code Enforcement**

Mark Mazzucco reported on the status of the Building Department.

RV Storage: There is one resident that refuses to follow the code on the storage of his camper and prefers to settle the matter in court. Mark has begun the process of moving the matter to the Town of Parma court for resolution.

St. Leo's: The real estate transaction closed on December 23<sup>rd</sup> and the project has begun construction.

## Treasurer

Audit: Maryalice Edwards reported the audit begins January 4 for the 2022-2023 fiscal year. She is currently preparing documents for them.

## DPW Superintendent

**Resolution** to increase the wages for Kevin Burritt based on his six-month evaluation by \$1.00 per hour. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0.

**Resolution** to increase the wages for Scott Deutsch based on his six-month evaluation by \$1.00 per hour. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried 4-0.

**Resolution** to authorize three DPW employees to attend a training conference sponsored by Livingston Associates on February 20<sup>th</sup> & February 21<sup>st</sup> at a cost of \$140 per person. It will be held at Monroe Community College Downtown Campus, 321 State Street, Rochester. Motion to approve made by Trustee Zabelny, seconded by Trustee Fowler. Carried 4-0.

**Resolution** to authorize DPW mechanics Jim Liese or Nick Mucci to bid on various metals at an auction to be held in January at Burch Farms at a cost not to exceed \$200.00 Motion made by Trustee Speer, seconded by Mayor Lee. Carried 4-0.

Personnel: With the resignation of Rob Quetschenbach, there is a DPW position open. At this time, the Superintendent will review applications on file, but he does not intend to fill this position immediately.

## Manager's report

Historical Marker: The Village Manager explained the marker describing the 1965 Main Street fire will be installed March 21st. Trustee Speer and Historian Dave Crumb will work together to create a guest list. This will be located at 14 Main Street and has been approved by the property owner. The DPW Superintendent will meet with the property owner to discuss sign placement.

Joint Meeting: The Town Supervisor is requesting a meeting with the Village Board. Shari Pearce will work to select a date.

South Avenue Water Repair: The project bid will be advertised for a bid opening January 26 at 11 a.m. All easements have been signed and recorded. Shari also noted two substantial water leaks were reported within the Town of Parma. These are not associated with the Village, but the water tower was drained. The Village is not responsible for the cost to refill the water tower. Shari will be monitoring the water bill for any charges.

Monroe Ambulance The team met on December 18th. Tom Coyle expressed a concern that their company reports have been shared outside the group. Mayor Lee and Supervisor Roose have agreed that the reports will not be distributed and reviewed only at the meetings.

Zoning Code: The contract has been signed and the state is being kept informed of the status. A kickoff meeting will likely be held in January.

Solar Eclipse: The Town has requested a financial contribution for portable restrooms. The board agreed to contribute \$1000 for this purpose and will also be providing refuse service by way of dumpsters within the Village. The next meeting is January 22nd at 4:30 p.m. in the Ingham Room.

Special Police: A meeting is upcoming this month to interview another candidate, which would bring the total number to 12 members. Another item that must be addressed is the maintenance responsibilities of the vehicles. There are two more vehicles that will be donated from Monroe County. The meeting date is still to be determined.

**Resolution** to authorize the Village Manager and Treasurer to attend the NYCOM Winter Legislative meeting in February. This is a budgeted item. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

Budget Meetings: Shari is recommending the meetings be scheduled for Thursday, March 21<sup>st</sup> and Tuesday, March 26<sup>th</sup> at 5 p.m. The annual meeting to be held Tuesday, April 2<sup>nd</sup> at 5 p.m. and the budget adoption meeting April 9<sup>th</sup> at 6 p.m.

**Resolution** to hold additional meetings to discuss the 2024-2025 Village budget, March 21<sup>st</sup> and March 26<sup>th</sup> at 5 p.m. The adoption of the budget to be held April 9<sup>th</sup> at 6 p.m. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0.

**Resolution** to authorize the Village Manager to advertise for nominations for the 2024 Citizen of the Year. Motion made by Mayor Lee, seconded by Trustee Speer. Carried 4-0.

**Resolution** that the Village of Hilton will hold the general election on March 19, 2024 at the Community Center Board Room, 59 Henry Street, Hilton NY 14468. Polling hours are from noon – 9 p.m. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0.

### **Public Hearing**

Mayor Lee opened the public hearing at 6:00 p.m. to consider the following:

Local Law #4, 2023: To add the following to the Vehicles and Traffic Law Chapter 252-4 (A); The parking of vehicles in any of the following locations is hereby prohibited:  
The cul-de-sac of Green Lane, #11, 12, 13, 14, 15. For cul-de-sacs: The no-parking zone is comprised only of the roadway which actually comprises and is a part of the cul-de-sac and does not include the roadway leading up to the cul-de-sac.

Nick Tisa, 11 Green Lane, asked why this is being brought up? He explained his neighbor had been parking his vehicle in the cul-de-sac but it wasn't a problem for the neighbors. It was explained that the office and some Board members had received several complaints about this issue. Jeff Pearce explained it was an issue for the DPW trucks, postal carrier and school bus

driver. Trustee Speer commented that without changing the code, there is nothing preventing someone from impeding travel and parking on a public road. The resident avoided our attempts to contact him.

Joye Swanton, 14 Green Lane, explained the neighbor was remodeling his property including a new concrete driveway and landscaping. He has since parked in his driveway and is no longer a problem. She does not want parking prohibited for the neighborhood as this was a short-term issue that has been resolved.

Trustee Speer thanked Mr. Tisa and Ms. Swanton for their comments. He stated the board was unaware of the temporary construction and noted it appears parking is no longer a problem. The board agreed and will not move forward with this change.

**Resolution** to rescind Local Law #1, 2024 to prohibit parking from the cul-de-sac of Green Lane, #11,12,13,14,15. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried 4-0.

### **Public Forum**

Mayor Lee read the Public Forum procedures and opened the meeting to the public at 6:14 p.m. There were no items brought forward by the public for discussion. Mayor Lee closed the forum promptly.

### **Minutes**

**Resolution** to approve minutes of December 5, 2023 as amended. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

### **Vouchers**

**Resolution** to approve the December vouchers for payment with the following additions: Jackson Welding \$17.82, Town of Parma \$2,514.84, AT&T \$251.51, Catskill Casting \$160.00, MRB Group \$2,827.50 and Westside News \$53.66. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0.

Prepaid	\$9,218.62
TA	\$26,975.08
General	\$44,583.40
Water	\$34,255.82
sewer	<u>\$3,151.21</u>
Total	\$118,184.13

### **Discussion**

Trustee Speer reported a meeting was held at the county to discuss solutions to the EMS problem around the county.

Fire District Commission Report: Mark Mazzucco reported the newly elected officials are Fire Chief Troy Green, Assistant Chief Dave Maggio and Lt. Mike Castronovo.

### **Adjournment**

Motion to adjourn at 6:16 p.m. made by Trustee Fowler, seconded by Trustee Zabelny. Motion carried 5-0.

Respectfully submitted,

Amy Harter  
Deputy Clerk