

**Village Board
Meeting Minutes
September 5, 2023
Approved**

Present: Mayor Lee, Trustees, Fowler, Farrell, Speer
Trustee Zabelny via Zoom (Did not vote)
Village Manager Shari Wilson-Pearce via Zoom
Treasurer Maryalice Edwards
Code Enforcement Officer Mark Mazzucco
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Asst. Superintendent Chad McManus

Guests: Debra Hebing, Linda Viney

Mayor Lee called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available via Zoom.

Recreation Report

Tom Venniro was not in attendance. Trustee Speer updated the board on upcoming renovations at the Town Hall, the library and the VFW building.

Code Enforcement

80 South Avenue: The renovations of the former Family Dollar site are underway, and the business will be opened as Dollar Tree. The expected completion time frame is late October. Mark noted he has been in contact with the contractors.

Parking: The board discussed the parking problem on Green Lane; a resident has been parking a large truck in the center of the cul-de-sac. It was agreed that a letter will be sent to the resident explaining the board is prepared to move forward with a local law to prohibit on street parking if the situation isn't resolved. It was also noted that the snow emergency law goes into effect November 1st. The Village newsletter is being mailed to each resident and this topic is addressed as well.

Treasurer

Resolution to renew two CD's for 90 days at 5.21%, motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

DPW Superintendent

Resolution to increase the wages of Nick Mucci by \$1.25 per hour. Motion to approve made by Trustee Speer, seconded by Fowler. Carried 4-0.

Resolution to increase the wages of Zack Klein by \$1.00 per hour. Motion to approve made by Trustee Speer, seconded by Farrell. Carried 4-0.

Tree Removal: A tree fell onto a homeowner's fence at 16 Sunny Slope Drive. This is a village owned tree located behind Sunny Slope in the open area. Last year an estimate to remove this tree from a local tree company; we were told the tree was in good shape. RG&E personnel cut the tree but damaged the fence. The DPW Superintendent told the homeowner to file a property damage claim with RG&E. The board directed Jeff Pearce to repair the fence if RG&E fails to do so within the next few months. They also asked the DPW to begin cutting back trees as time permits; there are several ash trees that have been affected by the emerald ash borer.

Resolution to authorize the DPW Superintendent to continue the employment of Antonio Collazo as needed, motion made by Trustee Speer, seconded by Trustee Farrell. Carried 4-0.

Resolution to authorize the DPW Superintendent to make a one-time payment of \$279,877.84 by check in person to the Ravo salesperson on September 7, 2023 for the purchase of the 2023 streetsweeper. Motion made by Trustee Speer, seconded by Trustee Farrell. Carried 4-0.

Resolution to authorize the DPW Superintendent to have cable tv installed the DPW building, the cost is \$100 to install, \$50 per month. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously 4-0.

Resolution to authorize the DPW Superintendent and Assistant Superintendent to attend Public Works School in Lake Placid, October 16-18th, this is a budgeted item. The Village Manager will also attend. Motion to approve made by Trustee Folwer, seconded by Trustee Farrell. Carried 4-0.

Manager

South Avenue Water project: Shari Pearce and Maryalice Edwards met with the USDA Rural Development. It has been determined that we will not qualify for the grant monies; we have too high of a general balance on hand.

Resolution to authorize the Village Manager to withdraw the application for the grant, motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 4-0.

Greenlight Networks: This company provides fiber internet service and anticipates installation to Village residents. Shari has been working to create the necessary permits to allow work in Village right of ways and the board will need to determine the fees. The Village attorney and insurance company will need to review the contracts. Shari noted there has been a long delay in communication with Greenlight; it appears there have been changes in their administration. She will continue to work towards completing the tasks necessary; she noted this is an added benefit to the community.

Ambulance update: The latest meeting was held August 31st with representatives from the Town, Fire Commission and the Fire Department present. It was suggested that an independent consultant be hired to conduct an EMS study for the community. This would provide an an outside opinion of the needs of the community. The Village Board feels this would be worthwhile, but the cost needs to be shared with the Town of Parma. Trustee Speer insists that the Fire Department needs a dedicated ambulance. Another issue discussed was coding. There is a discrepancy between calls (to 911) and dispatch and then to Monroe pertaining to coding and noting that the ambulance is “coming from a distance”. A geographic circle to determine ambulance locations and call scene could be created for clarity.

Walt Horylev Civic Beautification Award: The board discussed an option for this year’s recipient. The staff will review previous recipients and report back to the board.

Resolution to amend the 2023-2024 fee schedule to include the \$12.00 per month penalty for the residents that are refusing the installation of a new automated water meter. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

Solar Eclipse: The board discussed closing the community Center on 4/8/2024 in an attempt to keep vehicular traffic as uncomplicated as possible. Village employees will report to work to be available to the public. Schools will be closed on this day.

Resolution to close the Community Center to the public on April 8, 2024 to the public, all Village employees will report to work. Motion made by Trustee Fowler, seconded by Trustee Farrell. Carried 4-0.

Public Works Training: The DPW Superintendent and Assistant Superintendent will be attending Public Works School October 16-18, this is a budgeted item. The Village Manager would like to attend to take personnel classes. Registration will be the only cost incurred by her.

Resolution to authorize DPW Superintendent, Assistant Superintendent and Village Manager to attend Public Works School October 16-18th in Lake Placid. Motion to approve made by Trustee Fowler, seconded by Trustee Farrell. Carried unanimously 4-0.

Personnel: A DPW employee has requested not to make up sick time that has exceeded 40 hours. The board is not willing to allow this and may not “borrow” sick time from 2024.

Post Office: The Village Manager received a letter from Brendan Bascom to purchase the post office. At this time, the board is not interested in selling any property within the Village. The Village is scheduled to own the building in 2027; the board at that time will review their options.

Main Street Lighting: The light poles on East Avenue and Main Street will be painted by the DPW, and lights will be replaced to match the existing heads.

Public Forum

Mayor Lee opened the meeting at 6 p.m. There were no comments made by the public, therefore the public forum was closed promptly.

Minutes

Resolution to approve minutes of August 1, 2023 as presented. Motion to approve made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

Vouchers

Resolution to approve the September vouchers for payment to include the following additions: Michael Wallace \$65.00, Luciano Pestilli \$275.00, Hilton Napa \$862.97, Jackson Welding \$17.82, Parmenter \$3,376.08, Rochester Paint \$581.85, TI Sales \$24.86, T. Mina Supply \$638.00, Pipatone \$1,370.00, Regional Dist \$265.90, Ryan Printing \$635.00, United Uniform \$15.99, Westside News \$81.00. Motion to approve the vouchers made by Trustee Speer, seconded by Trustee Fowler. Carried 4-0.

Prepaid	\$3,851.93
TA	\$25,131.11
General	\$445,304.53
Water	\$36,320.79
sewer	<u>\$1,535.94</u>
Total	\$512,144.30

Discussion

There was no Recreation Commission report given.

Fire District Commission Report a brief report was given by Trustee Speer. A grant was given for a LUCAS device and the music festival went well.

Special Police: There was no one from the group working at the August car show. The DPW staff handled the event.

Doug Jock was a retired Village employee of 37 years. Doug sadly passed away August 5, 2023. A page in the minutes will be dedicated to his memory.

Adjournment

There being no further business, Trustee Speer made a motion to adjourn the meeting at 6:55 p.m. seconded by Trustee Fowler. Carried 4-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk

In Memory of Doug Jock