

**Village Board
Meeting Minutes
August 1, 2023
Approved**

Present: Mayor Lee (by phone) Trustees, Fowler, Farrell, Speer, Zabelny
Village Manager Shari Wilson-Pearce
Treasurer Maryalice Edwards
Code Enforcement Officer Mark Mazzucco
Deputy Clerk Amy Harter
DPW Superintendent Jeff Pearce
Asst. Superintendent Chad McManus

Guests: Debra Hebing, Ingatio LaDelfa, Karen Hermance

Trustee Fowler called the meeting to order at 5 p.m. with the Pledge of Allegiance and a moment of silence. The meeting was held in the Board Room and was available on Zoom. Mayor Lee attended by phone but did not vote.

Recreation Report

Tom Venniro was not in attendance. Trustee Speer gave a brief report on Summer Smash July 28th. He commented that the Parma Special Police did an excellent job performing traffic control.

Code Enforcement

Parking: Mark Mazzucco reported there have been several complaints from the neighborhood of Green Lane; a resident has been parking a large truck in the center of the cul-de-sac. This has been verified by the DPW Superintendent and is becoming a problem with the refuse and recycling trucks. The board discussed the possibility of restricting parking. Mark will provide language for a potential Local Law to address cul-de-sac parking for discussion at the September meeting.

Treasurer

Resolution to approve the year end budget adjustment below, motion made by Trustee Speer, seconded by Trustee Zabelny. Carried 4-0.

<u>Increase:</u>		<u>Decrease:</u>	
A11325.10	\$14,487.18	A11620.10	-\$2,857.37
A27110.10	\$49,986.32	A25110.10	-\$33,338.13
A28160.10	\$17,937.95	A25110.1A	-\$2,337.86
A11325.4C	\$19,022.55	A25142.10	-\$3,716.03
A11420.40	\$3,664.62	A28189.10	-\$4,710.84
A11440.40	\$255.50	A11320.40	-\$9,500.00
A11910.40	\$3,223.00	A11325.20	-\$35,099.72
A11940.40	\$1,527.88	A11620.4A	-\$30,000.00
A19010.40	\$74.00	A25110.20	-\$30,000.00
A19030.40	\$2,559.98	A11990.40	-\$17,469.04
A19060.40	\$48,643.72		
A25110.4D	\$7,646.29		
A13620.10	\$5,413.67	A13620.20	-\$5,413.67
A17510.10	\$207.00	A17510.40	-\$456.98
A17510.20	\$249.98		
A18010.10	\$288.50	A18010.40	-\$288.50

DPW Superintendent

Resolution to modify the fee schedule for the cost of tire collection as follows: \$3.00 for residential and commercial tires without rims, \$15.00 for residential and commercial tires on rims. Motion to approve made by Trustee Zabelny, seconded by Trustee Farrell. Carried 4-0.

Resolution to authorize the DPW Superintendent to purchase a sweeper from Northeast Sweepers at a cost of \$279,877.84. This is a budgeted item. Motion to approve made by Trustee Speer, seconded by Trustee Farrell. Carried 4-0.

Resolution to authorize the DPW Superintendent to send the current sweeper to auction once the new equipment is put into service. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried 4-0.

Resolution to authorize the DPW Superintendent to send the following equipment to auction: Shoring, tire machine and misc. pumps. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried 4-0.

Resolution to increase the wages of Vicky Taylor by .50 per hour based on her three year evaluation. Motion to approve made by Trustee Speer, seconded by Farrell. Carried 4-0.

Car Show: Jeff Pearce will verify the number of Parma Special Police expected to work at the event.

Parades: Trustee Fowler remarked on the use of golf carts during the Firemen's parades that appeared to be unlicensed. The village passed a local law prohibiting the use of unlicensed recreational vehicles on public property. The Village provided a licensed golf cart for their use, which is legal. The Village Manager will follow up with Lt. Lonville.

Manager

South Avenue Water project: Shari Pearce met with Benderson, Jeff Pearce, David Willard (MRB Group) to discuss the easement needed. The language is being modified and will delay the project. Shari recommends to move ahead and obtain the signed easement, then onto the bid process. Rural Development has asked for additional information for the grant.

Water Tower Lease: The current lease with Monroe County Water Authority expires in December 2025. Shari will be meeting with them on August 7th to discuss the terms of a new lease agreement. The water fund does not have a reserve for repairs; the general and sewer funds cannot be used for water purposes. Without obtaining a grant, the Village cannot afford to pay for repairs without drastically increasing the rates to our residents. The board will consider the options of renewing the lease with the Water Authority.

Greenlight: They haven't made further commitment to doing business within the village at this point. A change was made in their administration and should be in contact with Shari in the coming days. A work permit for the DPW requirements will be devised.

Snow plowing: There has been no update from the Town of Parma in the matter of plowing the Fire Department parking lot. Shari will follow up with the Supervisor.

Zoning Grant: The draft RFP is almost complete and will be sent to the State for their approval. Social media will be used to advertise for a steering committee consisting of Village and Zoning Board members, residents, and business owners.

Ambulance: The reports for July have been provided to the board. August 31st is the next scheduled meeting. There was no discussion pertaining to the coverage.

Solar Eclipse: The board is considering the closure of the Community Center in anticipation of an influx of traffic for the event April 8, 2024. Meetings are being held by the Rochester Science Center to include all municipalities in the area.

Walt Horylev Civic Beautification Award: The board discussed an option for this years recipient. This item will be placed on the September agenda.

Light Poles: Shari explained new poles and fixtures will be ordered for Main Street. An example was provided for consideration. The board would like a cost breakdown and will decide on the location for them. Shari recommends Main Street, South Avenue and East Avenue.

Hilton East: A conceptual plan was submitted by Shultz Associates for approximately 15, two-unit, one story patio homes. The location is the southeast area of the Hilton East building and is zoned multi-residential. The street is not a dedicated road for travel; the purpose is access to Salmon Creek Park. The board does not support use of this road for access to this proposed development. It was also noted that a portion of this property is in the flood plain.

Public Forum

Trustee Fowler opened the meeting at 6 p.m.

Karen Hermance updated the board on the music event at the Hilton Fire Department Carnival Grounds, 133 South Avenue on August 5th. This is a fundraiser for Sherry Edleman Harry Gardner Cancer Research. She provided proof of insurance for the event that will be kept on file in the Village Office. They expect approximately 300 attendees and will have three food vendors along with the Fire Department personnel selling beverages. Vendors will receive a permit at no charge upon providing the necessary food handler’s certification from the county and proof of insurance.

Mr. Ladelfa asked Mark about the ducks being housed in a garage on Fairwood Drive and asked him to report it to the Humane Society.

Minutes

Resolution to approve minutes of July 6, 2023 as presented. Motion to approve made by Trustee Speer, seconded by Trustee Zabelny. Carried 4-0.

Vouchers

Resolution to approve the August vouchers for payment to include the following additions:

Prepaid	\$4,714.60
TA	\$26,225.09
General	\$135,795.66
Water	\$38,327.75
sewer	<u>\$106,097.79</u>
Total	\$311,160.89

added at the meeting:

USPS	\$904.37
CNB	-\$200.00
Southworth-Milton	-\$944.20
Lamont Awards	\$18.75
Hilton Napa	\$1,320.04
First Bankcard	\$200.92
RGE	\$1,807.89
Jackson Welding	\$17.85
Haylor Freyer & Coon	\$83,140.68
Michelle Pitti	\$225.00
SG Security	-\$589.00

Motion to approve the vouchers made by Trustee Zabelny, seconded by Trustee Speer. Carried 4-0.

Discussion

There was no Recreation Commission report given.

Fire District Commission Report a brief report was given by Trustee Speer about new equipment purchased and that the carnival was a success.

Mark Mazzucco noted the new fire engine is now in service and the former equipment was sold to the Monroe County Training Center.

Executive Session

Trustee Fowler motioned to enter into Executive Session to discuss a Worker's Comp claim, seconded by Trustee Zabelny. Carried 4-0.

Trustee Fowler motioned to exit Executive Session at 7:20 p.m., seconded by Trustee Zabelny. Carried 4-0.

Adjournment

There being no further business, Trustee Speer made a motion to adjourn the meeting at 7:20 p.m. seconded by Trustee Zabelny. Carried 4-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk