

**Village Board  
Meeting Minutes  
August 12, 2020**

Present: Mayor Lee, Trustees Fowler, Fay  
Village Manager/Clerk Shari Pearce

Absent: Trustee Speer, Trustee Zabelny

Mayor Lee called an emergency special meeting to order at 8:50 a.m. with the pledge of allegiance followed by a moment of silence.

**Resolution** made by Trustee Fowler to enter executive session to discuss an employee discipline matter at 8:50 a.m. Trustee Fay seconded the motion, carried 3-0.

**Resolution** made by Trustee Fowler to exit out of executive session at 8:58 a.m. Trustee Fay seconded the motion, carried 3-0.

**Resolution** to accept the retirement of the Superintendent of Public Works, Mike McHenry effective immediately. Motion made by Trustee Fowler, seconded by Trustee Fay. Carried 3-0.

**Resolution** to amend the organizational chart to reflect the Manager/Clerk position to be over all departments. Motion made by Trustee Fay, seconded by Trustee Fowler. Carried 3-0.

**Adjournment**

Trustee Fay made the motion to adjourn at 9:05 a.m. seconded by Trustee Fowler. Carried unanimously, 3-0.

Respectfully Submitted,

Shari Pearce, Village Manager/Clerk

