

**Village Board
Meeting Minutes
August 6, 2019**

Present: Mayor Lee, Trustees Zabelny, Fowler, Speer, Gates
Village Manager/Clerk Shari Pearce
Village Treasurer Maryalice Edwards
DPW Superintendent Mike McHenry
Code Enforcement Officer Mike Lissow
Deputy Clerk, Amy Harter

Guests: Linda Viney

Mayor Lee called the meeting to order at 5:00 p.m. with the pledge of allegiance followed by a moment of silence.

Trustee Speer would like to acknowledge the recent mass shootings throughout the US and mourns for all those affected.

Recreation Report

Tom Venniro was unable to attend the meeting.

Code Enforcement Report

Cedar Terrace Apartments: Mike Lissow reported electrical damage was done while remodeling was being done. RGE worked to repair the problems.

2 Peach Blossom Road South: The large tree that was deemed as dangerous has been cut but not to the agreed height of below the power wires. The owner says its safe and does not wish to go any further. Mayor Lee stated he is satisfied and considers the matter complete to his satisfaction. The board agrees the issue is resolved.

52 Underwood Avenue: Mike Lissow explained the homeowner is working with the Methodist Church for repairs and a contractor has been to the house. Mayor Lee wants visible progress within two weeks. Trustee Gates asked Mike if he can commend the house from the outside,

Mike stated he in agreement the house should be condemned and has full authority to do so. Mayor Lee would like it condemned if there is no solid activity within two weeks.

Resolution to the Village Board supports the Code Enforcement Officer's recommendation for the property located at 52 Underwood Avenue. Motion made by Trustee Gates seconded by Trustee Speer. Carried unanimously, 5-0.

3 Leith Lane: Trustee Zabelny asked if there has been contact with the owner of the property as there has been no activity. Mike explained the project is at a standstill on the remodeling. The owner stated he has a tenant scheduled to move in on October 1st. Mike will speak to the owner about having the siding repaired.

Carnival: Mike thanked the board for their support of the Hilton Firemen's Carnival.

Treasurer's Report

Resolution: To amend the 2018-19 budget as follows:

Increase revenue F 510	\$10,000
Increase expense F 960	\$10,000

<u>Increase:</u>		<u>Decrease:</u>	
A11210.40	\$313.90	A11010.40	-\$313.90
A11320.40	\$150.00	A11990.40	-\$2,509.57
A11325.4C	\$2,359.57		
A13620.10	\$249.70	A13020.40	-\$249.70
A19060.40	\$1,402.94	A19040.40	-\$1,402.94
A25110.4D	\$9,215.16	A21640.4E	-3208.80
		A21640.4B	-6006.36
A25142.10	\$1,776.95	A25142.20	-\$1,776.95
A25142.40	\$7,319.13	A11990.40	-\$7,319.13
A25410.40	\$7,917.36	A27110.10	-\$7,917.36
A28510.40	\$783.98	A28160.4B	-\$783.98
A28189.10	\$192.70	A28189.40	-\$192.70
F18320.40	\$24,268.76	F18310.10	-\$1,307.21
		F18310.40	-\$1,571.66
		F18340.10	-\$1,566.57
		F28340.4B	-\$19,823.32
F19060.40	\$131.33	F19030.40	-\$131.33
G11440.40	\$1,055.39	G28120.20	-\$1,055.39
G18120.10	\$347.81	G18110.10	-\$347.81

Resolution to amend the 2018-2019 budget as presented, motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 5-0.

Annual update document: Maryalice Edwards stated the document is expected to be completed by 8/16.

Public Works Report

Community Center: On the assessment done by MRB Group, it was noted that brick and stone work need to be done. Mike McHenry recommends hiring Mattern Masonry for the first phase of pointing work.

Resolution to hire Mattern Masonry for stone and brick repair at the Community Center at a cost of \$17,325.40. Speer, Zabelny 5-0.

Steps: The southeast exterior steps of the building must be replaced. This includes removing the existing steps and modifications to the footer and handrail replacement and will be ADA compliant. It is expected to have this completed by the Apple Fest.

Resolution to hire Mattern Masonry to replace the southeast side entrance steps for safety concerns at the Community Center at a cost of \$14,006.60. Motion made by Trustee Zabelny, Trustee Gates. Carried unanimously, 5-0.

Employee Raise: Mike McHenry is recommending Nick Mucci to receive a pay raise of .50 per hour after his recent 6-month evaluation.

Resolution to increase the pay of DPW employee Nick Mucci, by .50 per hour. Motion made by Fowler, seconded by Trustee Speer, 5-0.

Resolution to sell our surplus 2009 ODB Leaf Machine at Auction International. Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously, 5-0.

Recycling Truck: Emission issues continue, it has been taken to the dealer for repair, Jim Leise has spent a considerable amount of time trying to trouble shoot the issues. The repair is expected to cost \$4100.00.

Parkwood Lane: The ongoing parking issues in the area of 42,44, 46 & 48 will be addressed in the next few days with the installation of “No Parking” signs. Shari Pearce has determined there is no need for a public hearing as this is already included in the Zoning Code.

Streetlights: An electrical short caused lights to go out on Cambridge Road and Overlook Drive for a few days. It has since been repaired.

Summer Employee: Tyler Robertson will be staying on through December when he leaves for military service. His hours will be modified to 24 per week (Monday, Wednesday and Friday) as of September 13th.

Trustee Gates stated the DPW works hard and the board is lucky to have the employees in this department. Mayor Lee noted the office staff works hard as well.

Manager's Report

Mobile sign: Shari Pearce asked if the board has thought about a direction to take in regard to the joint purchase of a sign to be used for community events. Trustee Gates suggests a joint agreement similar to the shared sewer machine. Shari recommends an addendum on the intermunicipal agreement.

Special Police: The newest member completed his first assignment this past month. Shari is planning to schedule interviews for additional personnel in the next few weeks.

Server & Computer upgrades: An internet upgrade was completed August 1st. The email will be upgraded August 23rd. A plan has been developed for the remainder of the project.

Training: Sexual Harassment Training is scheduled on Wednesday, September 25th at 10 a.m. in the Ingham room.

Apple Fest: Trustee Zabelny has been asked help is needed for set up and tear down of Apple Fest. A representative of the Monroe County Sheriff's Department offered to transport County Jail inmates to assist the committee. The board discussed this option and agreed they were not in favor.

Resolution to send the Village Manager and Treasurer to the NYCOM Fall Training School held in Saratoga Springs on September 16th – 20th. This is a budgeted item. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously 5-0.

135 South Avenue: Shari received a notification from Homeland Security and Emergency Services to verify compliance with the regulations of open space. Shari noted that during the comprehensive plan meetings, discussion about this property has taken place. Many people have made suggestions to utilize this space for the community. Shari recommends having a newsletter article in the fall explaining the restrictions on the property.

Civic Beautification Award: The board agreed the Hilton Garden Club is deserving of this award which will be presented at the September 3rd Village Board meeting. Walt Horylev will be invited to present the award.

Resolution to award the Walt Horylev Civic Beautification Award to Hilton Garden Club. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 5-0.

LDC: The LDC has officially been dissolved and she has received the certificate from the NYS Department of Taxation.

Fusion Connect, Inc - Bankruptcy: Shari has been getting inundated with notifications regarding the bankruptcy with Fusion. After a bit of research, she thinks they are connected via

Windstream Corp (which was out of Rochester and handled Verizon clients). She has forwarded this information to Larry Schwind to obtain his legal advice on how or if to proceed.

Public Forum 6:00 p.m.

Mayor Lee declared the Public Forum open at 6:00 p.m. no one was present to discuss any business; the public forum was closed at 6:01 p.m.

Vouchers

Resolution to approve the vouchers including: \$70.00 SGM, \$46.80 Spok, \$62,931.97 Suit-Kote, \$900.00 Taouk, \$6,046.63 Waste Management. Motion made by Trustee Speer, seconded by Trustee fowler. Carried unanimously, 5-0.

Prepaid	\$ 5,217.31
T&A	\$ 26,684.93
General	\$135,808.17
Water	\$ 34,629.96
Sewer	<u>\$ 2,948.80</u>
Total	\$205,289.17

Minutes

Resolution to approve the meeting minutes of July 2, 2019, motion made by Trustee Speer, seconded by Trustee Fowler. Carried 5-0.

Adjournment

There being no further business, Trustee Speer motioned to adjourn the meeting at 7:02 p.m. was made and seconded by Trustee Fowler. Carried unanimously 5-0.

Respectfully Submitted,

Amy Harter, Deputy Clerk