

**Village Board Meeting  
Minutes of March 19, 2019**

Present: Mayor Lee, Trustees Fowler, Gates, Zabelny  
Village Manager/Clerk Shari Pearce  
Village Treasurer, Maryalice Edwards  
DPW Superintendent, Mike McHenry  
Asst. Superintendent, Keith Brown  
Code Enforcement Officer, Mike Lissow  
Amy Harter, Deputy Clerk

Absent: Trustee Speer

Guests: Andy Steiger

Mayor Lee called the meeting to order at 5:15 p.m. with the pledge of allegiance followed by a moment of silence. The meeting was held at the Hilton Fire Department.

**Proposed Budget**

Shari Pearce reviewed the items that were carried over from the March 14th meeting:

- Sales Tax appropriation: The board agreed to the estimated sales tax revenue of \$1,300,000.
- Employee and Board Wages: The board agreed to a salary increase for all employees, the Mayor and Board of Trustees.
- Employee Health Insurance: There are no changes to the insurance
- Water Rate Increase: As proposed, refer to resolution below.
- Sewer Rate Increase: There is no sewer increase proposed this budget year.

**Resolution** to authorize the Village Manager to schedule a Public Hearing on April 9, 2019 to adopt the annual budget for fiscal year 2019-2020. The tax rate will increase to \$2.72/thousand. Mayor Lee made the motion, seconded by Trustee Zabelny. Carried unanimously 4-0.

**Resolution** to increase the water rates from \$3.39 to \$3.49/thousand. Mayor Lee made the motion, seconded by Trustee Fowler. Carried unanimously, 4-0.

### **Public Hearing 6:00 p.m.**

Mayor Lee declared the meeting open for public comment at 6:00 p.m. There being no one present, the public forum was closed.

### **Superintendents Report**

**Resolution** to sell the 2006 Dump Body at Auction International, motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 4-0.

### **Managers Report**

Intermunicipal Agreement: Shari provided a copy of the 2008-2009 agreement made between the Village of Hilton and the Town of Parma regarding the purchasing and sharing of equipment and services. The board agreed to adopt the updated agreement.

**Resolution** to adopt the updated Intermunicipal Agreement between the Village of Hilton and the Town of Parma as presented. Motion made by Trustee Gates, seconded by Trustee Zabelny. Carried unanimously, 4-0. A copy of this agreement is included at the end of these minutes.

Small Cell Policy: Shari Pearce reported the policy is necessary to allow the Village to have some control over the aesthetics and financial payback of this technology. The deadline for this policy is April 15th. Shari has worked with Lacy Katzen and NYCOM to create a written policy to meet the deadline. The board reviewed the document and agreed there are many items to clarify. Shari Pearce, Mike Lissow and Mike McHenry will continue to work with attorney Dan Bryson until they are satisfied with it.

**Resolution** to authorize the Village Manager to advertise for a Public Hearing for Local Law 3, 2019 on April 9, 2019 to add a Small Cell Policy to the Village Zoning Code. Motion made by Trustee Gates, seconded by Trustee Fowler. Carried unanimously, 4-0.

Recreation Commission: A candidate has been selected to fill the open position on this board. Eric Dude has previously sat on this board several years ago and is interested in taking this position again.

**Resolution** to appoint Eric Dude to a four year term, beginning April 1, 2019 through March 31, 2023. Motion made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously, 4-0.

### **Minutes**

Motion to approve the meeting minutes of March 14, 2019 as amended made by Trustee Fowler, seconded by Trustee Zabelny. Carried unanimously 4-0.

**Adjournment**

Motion to adjourn the meeting at p.m. was made by Trustee Gates, seconded by Trustee Zabelny.  
Carried unanimously, 4-0.

Respectfully Submitted,

Amy Harter  
Deputy Clerk