

**Village Board
Meeting Minutes
January 15, 2019**

Present: Mayor Lee, Trustees Zabelny, Fowler, Speer
Village Manager/Clerk Shari Pearce
Village Treasurer Maryalice Edwards
DPW Superintendent Mike McHenry
Code Enforcement Officer Mike Lissow
Deputy Clerk, Amy Harter

Absent: Trustee Gates

Guests: Dave Willard, Shaun Logue MRB Group

Mayor Lee called the meeting to order at 3:45 p.m. with the pledge of allegiance followed by a moment of silence. This was a workshop meeting called by Mayor Lee to review construct bids for the Jennejahn Lodge.

Comprehensive Plan

The board received an updated proposal from MRB Group with the changes discussed at the January 8th meeting. The board was pleased with the modified plan and agreed to move forward with the proposal.

Resolution to authorize the Mayor to sign and execute the contract for the Village Engineer to develop a new Comprehensive Plan at a cost of \$40,300. Motion made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously, 4-0.

Jennejahn Lodge bid: Mike McHenry reported that five bids were received. The lowest bid was from LOSD Construction \$219,869.45 which is higher than the established project budget. LOSD is a site contractor that generally performs Lakefront restoration work and do not appear to have general building construction experience in "type" or "scale" for this project. They also informed MRB Group they would be utilizing subcontractors to perform the vast majority of the construction. There was discussion to consider rebidding the project at a later date.

Resolution to reject the bids received for the Jennejahn Lodge project due to cost and budgeting, and to have another bid opening in November 2019 motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 4-0.

Welding Class: WEMOCO offers a 42 hour welding class beginning January 29th, Mike McHenry is seeking authorization to send two employees, Cody Kelly and Nick Mucci at a cost of \$569 per person.

Resolution to send two DPW employees for a welding class at WEMOCO beginning January 28th at of cost of \$1138.00. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 4-0.

Joint meeting: Supervisor Jack Barton has requested a joint meeting; the suggested date is February 12th at 6:30 p.m. at the Village Community Center.

Resolution to authorize the Village Manager/Clerk to advertise for a joint meeting between the Town of Parma and Village of Hilton on Tuesday, February 12th at 6:30 p.m. Motion made by Trustee Speer, seconded by Trustee Zabelny. Carried unanimously, 4-0.

There being no further business, Trustee Speer made a motion to adjourn the meeting at 4:30 p.m. seconded by Trustee Fowler. Carried unanimously 4-0.

Respectfully Submitted,

Amy Harter
Deputy Clerk