

Village Board
Tuesday, October 1, 2013
5:00 p.m.

Present: Mayor Lee, Trustees Gates, Speer, Bimmler, Fowler
Village Manager/Clerk Shari Pearce
Village Treasurer, Maryalice Edwards
DPW Superintendent, Mike McHenry
Code Enforcement Officer, Mike Lissow
Recording Secretary, Amy Harter

Guests: Shannon Zabelny, David Wright, Rick Bjornholm, John Goodrich

Code Enforcement's Report

Resolution to authorize Zoning Board Member, Shannon Zabelny to attend training through Transportation Fundamentals held at Monroe Community College on October 28, 2013 for four of required training. Motion made by Trustee Bimmler, seconded by Trustee Speer. Carried unanimously, 5-0.

- Fire Marshal: Inspections on all food booths at the Apple Fest are scheduled to be conducted on Friday evening and Saturday morning.
- Required Training: Mike Lissow reported he has completed the required amount of Code Enforcement training of 24 hours for the year.
- Salt Facility: The exterior portion of the building is completed. Currently, the electricity is being installed and the concrete floor will be poured next week.
- Vacant Properties: Mike Lissow reported there is a new program called Compliance Connections available to Code Enforcement Officials. This program will assist in finding contact information on vacant homes. There is no cost to Village. So far, we have received information on two empty houses. Mr. Lissow is optimistic that this will streamline our current processes.

- Flood Plain Management: Genesee/Finger Lakes Regional Planning Council is offering the Village of Hilton assistance to create guidelines future development in the floodplain. A letter of support from the board will be sent to the Town of Parma stating our intentions on becoming a part of this initiative. A letter has already been mailed to the G/FLPC regarding our plans.
- Fundraiser Request: A request has been made for a high school sports team to host a fundraiser on Main Street on both the South Avenue and Lake Avenue corners. They will be requesting donations without providing products or services to collect money to purchase footwear. After some discussion, the board was very concerned for the safety of those involved, including vehicle traffic and pedestrians. Furthermore, this would set a precedence for other groups to raise money for any cause. The board is not in support of such an event. The group will be notified of the board's decision.

Superintendent's Report

- Community Center: Mike McHenry reported that the boiler is running for the season. The DPW is also working on electric motors for the ventilation system. The building and grounds were also prepared for the upcoming Apple Fest.
- Salt Facility: Mr. McHenry provided the board with the expenses to date and shared that the fencing will cost approximately \$11,000.00. The structure has been completed. The floor needs to be poured which is expected to be done next week and the electrical work has been begun.

Costs as of 9/26/13

\$ 70,727.50	steel and bond
\$ 11,430.00	Labella developed specs, construction drawings and bids
\$ 4,187.46	for electrical supplies
\$ 1,247.82	landfill cost for old salt barn
\$ 149,862.00	concrete footers and walls, excavation & general conditions
\$ 2397.00	gravel to bring floor to subgrade.
\$ 13,600.00	general bond release and backfilling footers
\$ 192,981.21	building carpentry, roof, siding and trim
\$ 446,432.99	Total expenses to date

- 2013 Sanitary Sewer Project: Mike McHenry reported that Monroe County has notified him that the grant has been approved. A preconstruction meeting will be scheduled with Skanex.
- Insurance Inspection: Mike noted the corrective actions were made to comply with our insurance inspection.

- Jennejahn Lodge improvements: The board has discussed several enhancements for the lodge including a porch addition, roof replacement and gutters. Mr. McHenry recommends having MRB Group develop a construction estimate. This is would be paid for from the park capital fund A-11440.40.

Resolution to authorize Superintendent Mike McHenry to hire MRB Group to develop construction plans for the Jennejahn Lodge including a roof replacement, gutters and a porch addition. Motion made by Trustee Gates, seconded by Trustee Fowler. Carried unanimously 5-0.

- Community Center sign: Mike McHenry reported that the sign located along West Avenue has been weather damaged and needs to be refurbished.

Resolution to refurbish the Community Center sign along West Avenue at a cost of \$1600.00. This is a budgeted item.

- Village Park sign: Mike McHenry stated the sign identifying the Village Park also needs refurbishing as it is in poor shape. This was not included in the 2013-2014 budget. Mr. McHenry recommended it be paid from the capital budget. There is also a surplus from a Community Center insurance claim from Hurricane Sandy.

Resolution to refurbish the Village Park sign at a cost of \$2275.00 to be paid from the capital budget, A-2-5510.4B as well as from a surplus from the Community Center insurance claim from Hurricane Sandy. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 5-0.

Treasurer's Report

Online Payments: Maryalice Edwards reported that online payments for electric have been accepted since September 25th and is going very well.

State Aid: We budgeted \$122,235.00, we received \$126,927.00. This is an increase to revenues of \$4,692.00

CHIPS: We received \$63,019.80, the amount budgeted was \$51,310.00. This is an increase of \$11,709.80 to our revenues.

Manager-Clerk's Report

- Solicitor's permits: Shari Pearce noted that the Management team will review the proposed changes for the local law and a recommendation will be brought to the Village Board.
- Electric program: An update was provided to the Board. The Village newsletter is ready for print, however, Mrs. Pearce asked the board for their support to delay the newsletter until the 2014 fixed electric price can be determined for advertisement of the program. The board was in support of this action.

- Records Grant: Mrs. Pearce reported the status of the grant to Laserfiche our address files. There are several people interesting in assisting us clean out the unnecessary paperwork. Mrs. Pearce will keep the board updated on her progress.
- Consulting Services: Janet Surridge gave her resignation for consulting services. She is enjoying her retirement and feels the procedures in place are sufficient.
- Workers Compensation: Shari Pearce expressed her desire to become an At-Large member of the Committee. The board supports this decision.
- Parking Tickets: The Sheriff's Department has contacted us with questions regarding fees. The Management Team will be reviewing our current parking ticket processes and fees as they are outdated. Mrs. Pearce will report back with the Team's findings.

Public Forum

John Goodrich, 5 Cooper Drive, inquired why the public sidewalk from Fraser Drive to the High School is closed during the school year. He would like to use it to walk when during school events. The board explained after years of dealing with complaints from neighbors they decided to close the sidewalk during the school year. Mr. Goodrich expressed his displeasure for this action but thanked the board for explanation.

Vouchers

Resolution to approve the abstract of vouchers with the following additions: \$ 700.00 Mary Lissow, \$650.00 Janet Surridge, \$10.00 Parma Awards, \$23.46 Mountain Glacier, \$2,795.00 Sweeting Enterprises, Motion made by Trustee Speer, seconded by Trustee Fowler. Carried unanimously 5-0.

General Fund	\$ 37,496.95
Water Fund	\$ 27,424.33
Sewer Fund	\$ 707.01
Gas & Electric	\$ 1,191.40
Prepaid	\$ 99,642.55
Trust & Agency	<u>\$ 16,383.82</u>
	\$ 198,413.41

- Grant possibility: We have been notified that there is an opportunity to become part of a grant that would utilize the former Hojack railroad bed as a walking or bike riding trail. This would begin at I-390 to Redman Road in Clarkson. Each municipality would maintain their portion of the railway. A letter of intent will be mailed to Scott Copey, Town of Greece Planner.

- Recreation Commission: At the most recent meeting, there was no one representing the Recreation Department. The Director, Steve Fowler, is currently on medical leave and no one has been officially appointed to fill this position in his absence. The Board was disappointed with the productivity of the meeting without a representative. The Board agreed that a letter to the Town Supervisor is in order to clarify their intentions for the Commission.

Minutes

Resolution to approve the meeting minutes of September 3, 2013 as written. Motion made by Trustee Bimmler, seconded by Trustee Fowler. Carried unanimously 5-0.

Executive Session

A motion was made by Trustee Gates to enter into executive session at 6:55 p.m. to discuss a personnel issue. Seconded by Trustee Speer, carried unanimously 5-0.

A motion was made by Trustee Speer to exit executive session, seconded by Trustee Gates. Carried unanimously 5-0.

Resolution to offer a single health care plan to newly elected Trustees effective 10/1/2013. Motion made by Trustee Gates, seconded by Trustee Bimmler, approved 4-0-1. Trustee Fowler abstained.

Motion made by Trustee Bimmler to adjourn the meeting at 7:09, seconded by Trustee Fowler. Carried unanimously 5-0.

Respectfully Submitted,

Amy Harter
Deputy Clerk