

## **Village Board Meeting Tuesday, June 4, 2013**

Present: Mayor Lee, Trustees Gates, Speer, Bimmler,  
Village Manager Janet Surridge  
Village Clerk, Shari Pearce  
Village Treasurer, Maryalice Edwards  
DPW Superintendent, Mike McHenry  
Code Enforcement Officer, Mike Lissow  
Recording Secretary, Amy Harter

Absent: Trustee Fowler

Guests: Linda Viney, Shannon Zabelny, Tina Zebulske, Mike Zebulske, Nancy Kuhn,  
Dave Crumb, Chuck Nichols, Joel Weber, Nicholas Weber, James Wyand, Josh  
Smith, Hunter Doerr, Conner Doerr, Michael Doerr

### **Code Enforcement Report**

- Vacant Homes: Mike Lissow explained that the office has received a higher number of complaints for tall grass involving vacant homes than usual. Mike reported that he has been told by a contractor that a large investment firm has purchased a number of these vacant properties and the maintenance may suffer while the changeover is taking place. To date, the DPW has mowed three properties and we will bill them accordingly.
- Clean up the Park Day: The original date for the park cleanup was cancelled due to the weather; it has been rescheduled for June 7<sup>th</sup> at 9 a.m.
- Storm Water Coalition: The annual report was delivered on Friday, May 31<sup>st</sup> to the State. A link will be posted on our website for public viewing in the coming weeks.

### **Superintendent's Report**

- Community Center Roof Project: The roof is 2/3 complete as of this date and has been delayed because of the weather.
- Flower Boxes: On May 25<sup>th</sup> more than 50 volunteers readied the boxes for the summer by planting flowers. This effort was coordinated by resident Holly McNair and former Trustee Walt Horylev. Mr. McHenry commented that they did an excellent job.
- Salmon Creek Park Cleanup: Mike reported that on May 25<sup>th</sup> a group of approximately 25 high school students participated in helping to revitalize the park. This effort was led by Kraig Johnson and Riley Page. They planted flowers, painted over graffiti, graded and seeded areas, cleaned out the creek, cleaned off the canoe launch and the steps up to the trestle. The event was reported on both YNN News and Channel 13.

- **Resolution** to hire MRB Group to develop bids and specs for this year’s sanitary sewer project for a cost not to exceed \$6,000.00. Motion made by Trustee Gates, seconded by Trustee Bimmler. Carried Unanimously 4-0.
- Shared Services: Mike reported that the following jobs were done utilizing agreements between both Hilton Central School District and the Village of Brockport:
  - The schools’ lift was used to repair the gazebo.
  - Brockport loaned us their bucket truck to remove 2 large village trees.
  - Brockport used our 10 wheeler and a driver for a day of paving.
  - We opened the High School’s plugged sanitary sewer service with our flusher and manpower.
  - The school used our loader and man bucket to put up their banners
- Tree Removal: Trustee Bimmler explained that a tree surgeon reported a tree located at 134 West Avenue was dangerous and in need of immediate removal; the job was completed by the Village DPW. Trustee Bimmler complimented them on the job they did, and was especially pleased since a severe thunderstorm came through a few days later.

**Treasurer’s Report**

**Resolution** that pursuant to the existing franchise agreement and per Section 626 (1) of the Real Property Tax Law, a tax credit of \$187.33 is hereby granted to Time-Warner Cable for fiscal year 2013-14. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried Unanimously 4-0.

**Resolution** to amend the 2012-13 budget as follows:

<u>Increase</u>			<u>Decrease</u>		
A1-1325-10	Office Personnel	\$1,000	A1-1990-40	Contingency	\$(1,000)
A1-7510-10	Historian, Personnel	\$117	A1-1990-40	Contingency	\$(117)
A1-9060-40	Employee, Medical	\$5,900	A1-1990-40	Contingency	\$(5,900)
F1-9060-40	Employee, Medical	\$535	F1-8310-20	Water Equip	\$(535)
G1-8120-10	Sewer Maint, Personnel	\$4,800	G1-1990-40	Contingency	\$(4,800)
G1-9030-40	Social Security	\$315	G1-1990-40	Contingency	\$(315)
G1-9060-40	Employee, Medical	\$375	G1-1990-40	Contingency	\$(375)

- Resolution to approve the 2012-2013 budget amendments as noted, motion made by Trustee Gates, seconded by Trustee Speer. Carried Unanimously 4-0.
- Sanitary Sewer: Maryalice Edwards reported that the engineering cost for the upcoming sewer project was budgeted in 2012-2013. Since this expense has not yet occurred, we need to appropriate these funds in the new budget year.

**Resolution** to re-appropriate \$6,000 from the 2012-13 budget and amend the 2013-14 budget for sewer engineering. Motion made by Trustee Gates, seconded by Trustee Speer. Carried Unanimously 4-0.

G960 Appropriations	\$6,000 (G1-1440-40 Engineering)
G599 Appropriated Fund Balance	\$6,000

### **Clerk's Report**

- Community Center Leases: Shari Pearce was pleased to report the leases are complete and will be sent out early next week. The owner of Via Dance has expressed that because her business is growing, she would like the board to consider a 3 month lease at this time. She needs the summer months to review her class sizes to determine if the Community Center will continue to meet her needs.

**Resolution** to authorize a 3 month lease for Via Dance from June through August 2013. Motion made by Trustee Speer, seconded by Trustee Gates. Carried Unanimously 4-0.

- Electric Program: The school is reviewing a five year contract; Shari Pearce expects a signed contract within the next couple of weeks.
- Utility Web access and Credit Cards: Shari Pearce reported that she is currently working with Springbrook to offer online account viewing to our customers for electric and water. However, our customers are continuing to express their desire to pay online. In an effort to increase our customer base she asked the board to consider offering online payments. The cost to the Village is approximately 2% per bill.

**Resolution** to authorize the Village Clerk to offer online payments to our customers on a trial basis, to be re-evaluated after two years. Motion made by Trustee Speer, seconded by Trustee Gates. Carried Unanimously 4-0.

- Village Election: Mrs. Pearce explained there have been no objections from the public regarding Monroe County Board of Elections conducting our elections in the future. She will be working with the County this coming month to turn the process over to them.
- **Resolution** to authorize the Treasurer to pay a \$10 filing fee for each judgment against delinquent electric customers; the amount not to exceed a total of \$150. This is made payable to the Town of Parma Court Clerk. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried Unanimously 4-0.

**Resolution** to authorize Shari Pearce and Maryalice Edwards to attend a one day event "Leading the Way: Changing Course to Avoid Your Own Fiscal Cliff" offered by the NYS Comptroller's Office on June 12, 2013 in Watertown, NY. Cost not to exceed \$250.00. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried Unanimously 4-0.

## Village Manager's Report

- Curfew Law: Janet Surridge explained that the youth that has been ticketed in violation of our curfew has decided to continue to challenge the Village on the validity of this law. The board agreed that we will proceed to court with our legal counsel.
- Vehicle Update: The Management Team has agreed to wait for the 2014 model year vehicles to arrive before making any further decisions on purchasing a vehicle.
- ATV Follow Up: Captain Inzana provided Janet Surridge with a copy of the motor vehicle law. Mrs. Surridge reported that the Village's Recreational Vehicle local law supersedes the NYS law. Discussion followed and the board agreed that Mayor Lee will decide how to disseminate this information to the public.
- Letter of resignation: After 39 years of service to the Village of Hilton, Janet Surridge has submitted her resignation which was read by Trustee Gates:

“On June 27<sup>th</sup>, I will be retiring from my employment with the Village of Hilton. Please accept this letter as my notice of resignation. As you can imagine, this is a very difficult letter to write. I walked into the Village Office on November 4, 1974 at the age of 16. I was very young and inexperienced, but over the years I was very fortunate to have the support, encouragement, friendship and trust of the past and present Village Board members to advance my career to the position I now hold. I wish I had the right words to express my thoughts, but please know I am very grateful to all of you. I also want to thank every employee and retiree that I have worked with during my career. We spent 8 hours a day working together and it was because of them that I enjoyed my job so much. They have always been like a second family to me and I will miss them. It has been an honor to work for the Village of Hilton and serve this community. Hilton will always be my home town. Respectfully submitted, Janet Surridge”

**Resolution:** to accept with regret the resignation of Janet Surridge; motion made by Trustee Bimmler adding “the resignation is accepted reluctantly with great thanks and admiration,” Trustee Gates seconded. Carried Unanimously 4-0. Well wishes were extended from all those in attendance and a short reception was held.

- **Resolution:** to authorize the increase of \$200 annually for Maryalice Edwards for longevity pay as she has reached 10 years of service with the Village of Hilton. Motion made by Trustee Bimmler, seconded by Trustee Speer. Carried Unanimously 4-0.

### 6:00 p.m. Public Forum

### Assistant Historian Appointment

**Resolution** to appoint Mr. Charles Nichols to the vacant position of Assistant Historian effective June 1, 2013, made by Mayor Lee, seconded by Trustee Speer. Carried Unanimously 4-0. The Oath of Office was administered to Mr. Nichols.

### **Boy Scouts**

Mayor Lee presented Scoutmaster Joel Weber from Troop 99 with a proclamation honoring the Scouts as they celebrate 100 years of scouting in Hilton this year. Mayor Lee read the following proclamation:

“Whereas, Boy Scouts of America was founded in 1910, and has grown to be a vital force in the development of our youth through its many programs which encourage the ability of its members to do things for themselves and others; and

Whereas, Boy Scouts of America serves many thousands of people through a wide variety of activities designed to complement and implement the youth programs offered by churches, civic organizations, and public schools; and

Whereas, one of the major objectives in the Scouting program is to develop citizenship through community involvement, and in addition to working for citizenship merit badges, Scouts are actively involved in numerous community service projects; and

Whereas; Scouting provides a combination of intellectual, physical and spiritual activity to produce young people of character, well-prepared to meet their family and community responsibilities; and

Whereas; Boy Scout Troop 99 celebrates 100 years of Scouting in Hilton;

Now, therefore, I, Mayor Joe Lee, on behalf of the Hilton Village Board commend the dedicated volunteer Scout leaders and institutions assisting the Cub Scout, Boy Scout and Explorer programs for the benefit of the youth in our community.”

Mr. Weber thanked the Village Board for their recognition.

**Vouchers**

**Resolution** to approve the abstract of vouchers with the following additions: \$76,217.00 Elmer Davis, \$22.96 Mountain Glacier, \$10.00 Parma Awards, \$23.30 Shari Pearce, \$117.64 Tops.

General Fund	\$ 128,879.18
Water Fund	\$ 32,322.25
Sewer Fund	\$ 2,255.12
Gas & Electric	\$ 5,261.28
Prepaid	\$ 121,135.38
Trust & Agency	<u>\$ 16,342.01</u>
	\$ 306,195.22

Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 4-0.

**Minutes**

**Resolution** to approve the meeting minutes of April 11, 2013 and May 7, 2013. Motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 4-0.

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully Submitted,

Amy Harter, Recording Secretary