

**Village Board**  
**Tuesday, December 3, 2013**  
**5:00 p.m.**

Present: Mayor Lee, Trustees, Speer, Bimmler, Fowler  
Village Manager/Clerk Shari Pearce  
Village Treasurer, Maryalice Edwards  
DPW Superintendent, Mike McHenry  
Code Enforcement Officer, Mike Lissow  
Deputy-Clerk, Amy Harter

Absent: Trustee Gates

Guests: Shannon Zabelny, Donna Curry, Steve Fowler

**Hilton Parma Recreation Phone System**

- Phone System: The Village will be upgrading the existing, failing phone system; Hilton Parma Recreation shares services. Donna Curry, Town Clerk, was present and asked two questions: Is the Village interested in keeping the 2 existing lines located in the Ingham Room and Senior Lounge active for the Town of Parma at the Village's expense. The board will continue to pay this bill.
- Donna Curry explained that the Town board is considering housing one system through Matrix Communications that will connect with their existing system at the Town of Parma. She is asking the Village Board for a few weeks extension on disconnecting Recreation's phone because per their procurement policy, they are required to obtain at least two quotes. The board was supportive to allow time for the Town to research options.

**Resolution** to approve the November 2013 Village/Town joint meeting minutes, Trustee Fowler made the motion, seconded by Trustee Bimmler. Carried 3-0-1, Trustee Speer abstained.

### **Code Enforcement Report**

- 96 Railroad Avenue: This house suffered extensive fire damage in October. Cleanup has been completed outside and the house has been winterized.
- Zoning Code update: Larry Schwind, Esq. has the document for his review. Once this has been returned and the local law is drafted, a public hearing will be held. Mike Lissow will follow through with the requirements regarding the Type 1 SEQR.

**Resolution** to advertise for a public hearing February 4<sup>th</sup> to consider Law #1, 2014 to update Architectural Review. Trustee Fowler made the motion seconded by Trustee Bimmler. Carried unanimously 4-0.

- Active Threat seminar: Mike Lissow and Joe Lee attended a seminar today. They both agreed that good information was provided and would like implement some changes in the Community Center. The board would like to offer an informational program to our tenants, which will be handled by Mike Lissow.

### **Superintendent Report**

**Resolution** to accept the County Development Block Grant in the amount of \$20,850.00 requirement, motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously 4-0.

- Cooperative Fuel Agreement: Hilton Central School District and the Village of Hilton will enter into an agreement to share in the use of the fueling depot for diesel and gasoline vehicles. **Resolution** to approve this agreement (attached) made by Trustee Fowler, seconded by Trustee Speer. Carried unanimously 4-0.
- Jennejahn Lodge: Mike McHenry reported that there is a grant possibility for improvements to the Jennejahn Lodge. The Village Board has discussed several possible projects for the Lodge. Mike McHenry will be speaking to Senator Robach in the coming weeks. Depending on the outcome of the grant possibility, these projects may be considered for funding in the 2014-2015 budget.
- Street Lighting: Mike McHenry noted that Livingston Light and Power will be continuing to maintain our street lighting system. They were the lowest bidder.

### Treasurer's Report

- NYS Retirement Invoice: The invoice was \$24,505.00 over the projected amount that was budget for 2013-2014. This is calculated with projected salaries; ending March 31, 2013. When the actual bill comes out in December, the amounts are corrected using actual salaries. Maryalice Edwards recommends amended the budget as follows:

Increase expense	A9010.4	\$24,505.00
Decrease expense	A1990.4	\$24,505.00

**Resolution** to approve the budget amendment as recommended, Trustee Speer made the motion, seconded by Trustee Bimmler. Carried unanimously 4-0.

### Manager's Report

- Electric: Shari Pearce and Maryalice Edwards began training with the ISO and will meet with them again in December.

The electric team met with BOCES consultant, Bill Baker. Mr. Baker remarked that the program is well run and encouraged the team to continue dealings with the ISO, as they are a great asset. He does not recommend bidding with another ESCO as there are no additional advantages. Shari Pearce remarked that with the capacity charges decreasing, she is optimistic to for improvements in the coming year.

- Health Insurance: At the November meeting, there was a discussion to migrate to a new High Deductible Health Insurance plan, Simply Blue Plus Silver 4. Shari Pearce and Mike McHenry met with employees to discuss the plan. The employees agree this plan is a suitable offer.

**Resolution** to discontinue “Healthy Blue High Deductible” for full time employees and replace it with “Simply Blue Plus Silver 4” and to discontinue “Simply Blue Copay Plan SB C-18” for spouses of retirees under age 65 and replace it with “Simply Blue Copay Plan SB C-22”. Trustee Speer made the motion, seconded by Trustee Bimmler. Carried unanimously, 4-0.

- In accordance with Section 802 (A) (4) of the Employee Handbook for health insurance, the Village Board hereby establishes that the Village of Hilton will deposit 80% of the active employee's annual deductible and 100% of the retired employee's annual deductible into each eligible employee's health savings account for calendar year 2014 and that the Village Treasurer is authorized to deposit 80% of the employee's deductible pro-rated 5 months and June 1, 2014 the remaining 7 months will be deposited.

**Resolution** to approve Section 802(A), motion made by Trustee Speer, seconded by Trustee Bimmler. Carried unanimously, 4-0.

- HDK Mold: Shari Pearce noted Larry Schwind is expecting to speak with the Juergen's attorney next week but to date there are no updates on this topic.
- Monroe County Mayors Association: The Village of Hilton is hosting this year's annual meeting at the Planation Party House on January 18, 2014. The Village employees and a guest are invited to attend.
- Safety meeting: The meeting will be held at the Dakota Grill on December 13, 2013 at 1:30 p.m.
- Recreation lease: Hilton Parma Recreation's current lease states as of January 1, 2014 they are subject to a 2% increase at the discretion of the Board. It was noted that due to recent expenses to upgrade the buildings heating system and installing the camera security system, an increase is substantiated.

**Resolution** to increase Hilton Parma Recreations rent by 2% for an annual increase of \$309.29, Trustee Speer made the motion, seconded by Trustee Bimmler. Trustee Fowler was not in favor of the increase, he stated it should be left as is, to be neighborly. Carried 3-1. Trustee Fowler opposed.

- Recreation Commission: The term for Mr. David Tresohlavy has expired. No one else has expressed interest. Mr. Tresohlavy has made known his interest to continue on the Commission. Trustee Speer made the motion to re-appoint David Tresohlavy to a term through December 31, 2018, seconded by Trustee Fowler. Carried unanimously 4-0.
- Community Center custodians: We have received a resignation from a custodian; Shari Pearce has begun looking to hire a replacement. Trustee Fowler suggested we reach out to the DPW summer hires during the holidays. Mike McHenry recommended a particular individual and he may be contacted.
- Apple Fest 2014: The Apple Fest Committee has requested permission to use Village property at 135 South Avenue October 4 & 5<sup>th</sup>. Motion to approve the use of 135 South Avenue to allow the visitor transport buses to turn around and to use the Community Center building and grounds made by Trustee Fowler, seconded by Trustee Speer 3-0-1, Joe Lee abstained.

### **Public Forum**

No one from the public was present to discuss any matter.

**Vouchers**

**Resolution** to approve the abstract of vouchers with the following additions: \$63.49 Hazel Tessier, \$3.81 Judith Hennen, \$33.70 Mountain Glacier, \$676.41 USPS, \$1713.66 Village of Hilton, \$7.56 Amy Harter, \$346.19 Hilton Central School District, \$237.16 Hilton Napa, \$8.69 Lakeshore Supply, \$24.00 Parma Awards. Motion made by Trustee Fowler seconded by Trustee Bimmler. Carried unanimously 4-0.

General Fund	\$ 194,497.85
Water Fund	\$ 58,149.00
Sewer Fund	\$ 16,737.39
Gas & Electric	\$ 21,972.83
Prepaid	\$ 138,330.57
Trust & Agency	\$ 16,115.87
	\$ 445,803.51

**Minutes**

**Resolution** to approve the meeting minutes of November 5, 2013 as written. Motion made by Trustee Fowler , seconded by Trustee Speer. Carried unanimously 4-0.

**Executive Session**

Trustee Fowler made a motion to enter into Executive Session at 6:45 p.m. to discuss a personnel matter, seconded by Trustee Speer. Carried unanimously 4-0.

Trustee Bimmler made a motion to exit out of Executive Session at 6:59 p.m. seconded by Trustee Fowler. Carried unanimously 4-0.

There being no further business, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

Amy Harter, Deputy Clerk