

Village Board of Trustees
Meeting minutes of August 5th, 2008

Present: Mayor Larry Gursslin
Trustees Horylev, Gates, Speer & Lee
Clerk-Treasurer, Janet Surridge
Code Enforcement, Mike Lissow

Guests: Bobbie Corzine, Keith Brown, David Wright, Ken & Mary Eichas Gavigan

Mayor Gursslin called the meeting to order at 5:00 pm followed by the pledge to the flag.

Code Enforcement

The Board had a dialog with Mr Lissow about the procedures he follows when inspecting code enforcement problems. A resident who had received a "Notice of Violation" letter made a complaint that Mr Lissow should have made contact with him personally instead of sending a letter. Mr Lissow explained how much time is involved to investigate each matter and stated he does not recommend that we change our procedures. The Board agreed with his recommendation.

Other miscellaneous items were reviewed.

Parma Special Police

At the recent joint meeting between the Village Board and Town Board, held on July 29th, a discussion took place on incidents that have happened between residents of our community and the Parma Special Police. The Village Board had additional discussion on this subject matter.

Resolution that the Parma Special Police are welcome to perform only traffic control services at scheduled special events in the Village of Hilton. This resolution is effective immediately. Motion was made by Trustee Gates, seconded by Trustee Horylev. Carried unanimously 5-0

Superintendent's Report

Assistant Supt Keith Brown was present to review the monthly report with the Board. There were no action items.

Clerk's Report

- Hood & ventilation system for the Day Care stove: Mrs Surridge reported that she contacted the Leo J Roth Corporation to obtain a second quote for construction. After reviewing 3 options and the associated costs, which would be approximately \$10,000, she held a meeting with the day care owners and discussed other ideas. A very simple and inexpensive solution has been reached. Mrs Surridge proposed that the Village should buy a wall oven to replace the existing stove, a chest freezer and 2 commercial sized crock pots. By eliminating stove top cooking we eliminate the reason why a vent needs to be installed. Day Care will change how they cook their food; instead of boiling and frying they will buy frozen meals and heat them in the oven and use the crock pots to heat their soups. The Board reviewed the estimated costs for this revised plan which are:

Self-cleaning wall oven	\$690
7 cubic ft chest freezer	\$160
2 commercial sized crock pots	\$300 (estimate)
Install new 220 electric outlet	\$300 (estimate)
Build a cabinet for the oven	<u>\$500</u> (estimate)
Total costs	\$1,950

The Village saves approximately \$8,000 as a result of the new plan. Trustee Horylev complimented Mrs Surrige for her efforts.

Resolution to purchase the following equipment from Page Appliance: Wall oven \$690; chest freezer \$160. Motion was made by Mayor Gursslin, seconded by Trustee Speer. Carried unanimously 5-0

Resolution to accept the quote from EMCO flooring to install vinyl flooring material in Room 5B, which was recently rented by Hilton Community Child Care, in the amount of \$1080.00. Motion was made by Trustee Horylev, seconded by Trustee Lee. Carried unanimously 5-0

- **Resolution** to authorize the Clerk-Treasurer to prepare a bid package for the delivery of natural gas to the Hilton Central School and Hilton East for the term of 7/1/09 – 6/30/2010. Bid date shall be August 12th at 2:00 p.m. The Clerk-Treasurer and Trustee Jim Gates are authorized to enter into a contract with the lowest bidder who meets all of the bid specifications. Furthermore, Mrs Surrige and Trustee Gates are also authorized to use their discretion and lock in a fixed NYMEX price when market conditions are favorable. Motion was made by Trustee Speer, seconded by Trustee Horylev. Vote as follows: Mayor Gursslin, Trustees Horylev, Speer and Lee, aye; Trustee Gates abstained. Carried 4-0-1.
- Parking lot leases: Mrs Surrige reported that the owner of #4 South Avenue & #17 East Avenue have refused to sign a lease with the Village. As a result, the Village has no legal right to maintain their property any longer as municipal parking. Mayor Gursslin will set up a meeting with all the businesses who will be affected by this change and see if an agreement can be reached.

Miscellaneous items for discussion:

Resolution to increase the mileage reimbursement rate to \$.50 cents per mile due to the cost of gasoline. Motion was made by Mayor Gursslin, seconded by Trustee Horylev. Carried unanimously 5-0

Resolution to authorize Shari Pearce & Maryalice Edwards to attend the NYCOM Fall Training School for Village Clerks in Lake Placid from September 15th-19th and to authorize the expenditure of the registration fees. Motion was made by Trustee Horylev, seconded by Trustee Speer. Carried unanimously 5-0

Resolution to appoint Trustee Jim Gates to a joint ad hoc committee with the Town of Parma to study possible sites for a library. Motion was made by Trustee Lee, seconded by Trustee Speer. Vote as follows: Mayor Gursslin, Trustees Horylev, Speer & Lee, aye; Trustee Gates abstained. Carried 4-0-1

Public Hearings:

Mayor Gursslin opened the first public hearing at 6:00 pm to consider the adoption of Local Law #3, 2008. There being no one present to discuss this matter, he immediately closed the public hearing.

Resolution to adopt Local law #3, 2008 which shall read as follows:

Section 1: Section 24-309 (D) (1) (a) Dimensional Requirements is hereby amended by deleting the words “and no more than one thousand five hundred (1,500) square feet.”

Section 2: Section 24-309 (D) (1) (b) Dimensional Requirements is hereby amended by deleting the words “and no more than one thousand five hundred (1,500) square feet.”

Section 3: Section 24-503 (A) (4), Site Plan Approval, is hereby amended by adding a new subparagraph (O) that will read as follows: “A Storm water Pollution Prevention Plan (SWPPP) consistent with the requirements of Chapter 20A of the Hilton Code, shall be required for Site Plan approval. The SWPPP shall meet the performance and design criteria and standards in Articles I and III of Chapter 20A.”

Section 4: This local law shall become effective upon publication and filing with the Secretary of State.

Motion to adopt this law was made by Trustee Gates, seconded by Trustee Lee. Carried unanimously 5-0

Mayor Gursslin opened the second public hearing at 6:04 p.m. to consider Local Law #4, 2008. There being no one present, this hearing was immediately closed.

Resolution to adopt Local law #4, 2008 which shall read as follows:

Section 1: Chapter 13B-11 of the Parks and Recreation Law is hereby amended as follows: Delete the words “the amount of \$250.00 per single family dwelling unit” and replace it with “a fee as determined by resolution of the Village Board”

Section 2: This local law shall become effective upon filing with the Secretary of State.

Motion to adopt this law was made by Trustee Speer, seconded by Trustee Horylev. Carried unanimously 5-0

Vouchers

Resolution to approve the abstract of vouchers with the following changes: Do not pay the invoice from Leo J Roth for \$319.85; Decrease the payment to Thomas O’Leary by \$3.66. Totals as follows:

General fund	\$ 85,583.67
Water fund	\$ 28,956.09
Sewer fund	\$ 555.77
Electric fund	\$ 976.45
Capital fund	\$ 2,820.00
T/A fund	\$ 10,584.22
Prepaid	\$243,027.98
Total	\$372,504.18

Motion to approve was made by Trustee Gates, seconded by Trustee Lee. Carried unanimously 5-0

Minutes

Resolution to approve the meeting minutes of June 16th, 2008. Motion was made by Mayor Gursslin, seconded by Trustee Horylev. Carried unanimously

Resolution to approve the meeting minutes of July 1st, 2008. Motion was made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 5-0

Village Park

Mayor Gursslin stated that the Master Plan for the park, which was prepared years ago by a citizen's committee, indicates that our next phase of development should be public trail ways. However, our other existing trail way, Lacy Lane, needs to be improved (weeds, trail base) We have about \$17,000 in our Park Fund and Mayor Gursslin asked the Board to decide on which project the money should be spent on. Discussion followed.

Trustee Speer feels the money should be spent in the Village Park since it is used the most.

Trustee Gates said we should maintain what we have before we develop anything new, such as Lacy Lane and the Village Park. Mayor Gursslin agreed with his philosophy.

Trustee Horylev would like to see some of the money spent on Jennejahn Lodge to add some kind of sound proofing measures in the interior. He also suggested that we could improve the detention pond around the Unity Health complex. It would be nice to see some bird houses, benches, plantings and maybe some day encircling it with an asphalt walk. This could be done inexpensively.

Trustee Lee also felt that we should spend the money on Jennejahn Lodge and Lacy Lane.

In conclusion, Mayor Gursslin will summarize the Board's thoughts and come up with a more definite plan. Trustee Horylev requested that the Mayor furnish the Board with a prioritized list of what the citizen's committee suggested in the Master Plan.

Trail way Grant

Mrs Surrige presented a letter that she received from the NYS Office of Parks & Recreation which informed municipalities of grants that are available for trail way development. Discussion followed on possible projects that this money could be used for. It was decided to have the Supt of Public Works contact grant writer Jean O'Connell and discuss a proposed project to install a pedestrian bridge across Salmon Creek near Hilton Milling Station. A report should be made to the Board on grant writing costs and estimated construction costs.

Wind Energy

Trustee Speer discussed his ideas of utilizing wind energy for our community. General discussion followed. The Board was in favor of pursuing a study. Trustee Speer was asked to invite Mr Ed Evans to our September meeting to learn more about this idea.

Executive Session

Resolution to enter into executive session at 7:45 pm to discuss personnel matters and a legal issue. Motion was made by Mayor Gursslin, seconded by Trustee Horylev. Carried unanimously 5-0

Resolution to end executive session at 8:30 pm. Motion was made by Mayor Gursslin, seconded by Trustee Gates. Carried unanimously 5-0

Resolution to recognize the fact that Alphabet Campus made an offer to settle the rent collection action out of court and pay to the Village of Hilton a sum of \$5,000. Be it resolved that the Village of Hilton hereby counter offers the following: Pay the sum of \$6,000 plus all Village attorney fees. If accepted, the Village Board will drop the court action. Motion was made by Trustee Speer, seconded by Mayor Gursslin. Carried unanimously 5-0.

Intermunicipal Agreement:

At the joint meeting with the Parma Town Board, a discussion took place about the need to have a written agreement to document shared services. There are two agreements in the Village files; one that was adopted by the Village Board on 1/4/99 and a second version that was edited by the Parma Town Board that has a notation on it "rejected by Mayor Carter" The Board reviewed both documents and agreed that Mr Tilebein should forward the unedited version of the agreement to the Town Board asking for their approval.

Meeting adjourned at 8:45 p.m.

Janet Surridge
Clerk-Treasurer