

Village Board of Trustees
Meeting minutes of December 2nd, 2008

Present: Mayor Larry Gursslin
Trustees Horylev, Gates, Speer & Lee
Superintendent of Public Works, Tom Tilebein
Code Enforcement Officer, Mike Lissow
Deputy Clerk, Shari Pearce
Assistant Superintendents, Keith Brown & Mike McHenry

Guests: Bobbie and John Corzine, Dave Wright, Harriet Zunno

Code Enforcement

Mike Lissow reported that Cedar Terrace had two apartment fires this past month. Mayor Gursslin remarked the buildings were built in the 1970's by HUD and were not required to meet the New York State Building Code at that time.

Resolution to modify the fee schedule for building permits to include minor and major repair fees. Minor repair fee to be charged \$30.00 and major repair to be charged \$50.00. Mayor Gursslin made the motion, Trustee Speer seconded the motion. Carried unanimously 5-0.

Resolution to waive the first \$30.00 of any building permit fee for a non-profit organization. Motion made by Trustee Horylev, seconded by Trustee Lee. Carried unanimously 5-0.

Resolution to remove the \$40.00 wall and window charge from the fee schedule. Motion made by Trustee Speer, seconded by Trustee Lee. Carried unanimously 5-0.

Public Forum

Mayor Gursslin opened the meeting to the public at 5:20 p.m. There were no comments.

Superintendent of Public Works

- Sewer Needs Assessment Grant: Mr. Tilebein reported there were no bids received. The project will be re-bid.
- North Avenue Sanitary Sewer connection: Mr. Tilebein reported the Town of Parma has approved the sewer district and plans have been submitted for the Village's review. The public hearing has been advertised by the Town.
- Public Works long range planning discussion: Tom Tilebein distributed to the Village Board a short/long range planning guide for their review. The guide consisted of everyday projects, short term goals and long term goals. After a lengthy discussion between the Village Board, Tom Tilebein, Keith Brown and Mike McHenry a deadline of December 16, 2008 was set for the Village Board to submit any changes or additions to the plan. Mr. Tilebein suggested after the first of the year, a meeting should be scheduled to discuss the plan in more detail.

Clerk's Report

- Water Shut offs: The Village had a total water debt of \$26,833.77 at the beginning of the process. The total amount collected was \$19,037.99.
- Wind Energy: A meeting is scheduled with Keith Pittman from Empire State Wind Energy on January 14, 2009 to discuss the next steps.

- **Resolution** to amend the 2008-09 budget as follows:

General fund:

Increase	#A8010.4	Zoning Board, other expense	\$200
	#A1940.4	Purchase of land	\$55,000
Decrease	A1990.4	Contingency	\$55,200

Electric fund:

Increase	#D8410.4C	office supplies	\$3,000
Decrease	#D9770.70	bond expense	\$3,000

Motion made by Trustee Gates, seconded by Trustee Horylev. Approved unanimously 5-0.

- Joint records and/or shared services grant: A meeting is scheduled for December 17, 2008 with Town Clerk Donna Curry and Pat Unterborn from the School District to discuss goals for the joint application. A 3,300 square foot space is needed to accommodate the loan closet, food shelf and furniture alert organizations. Tom Tilebein and Brian Speer have always wanted to construct a joint salt storage shed. This will be put into the study as well.
- Main Street Grant: A few businesses are interested in the grant. We are waiting for them to provide their wish list of improvements. Once this information is received, John can determine if the application has merit. The business should have the information to the Village by December 10, 2008.
- **Resolution** that the Village of Hilton will give each qualified employee a sum equal to 90% of the 2009 Excellus Blue Healthy annual deductible amount and shall deposit these funds into each employee's health saving account. The Village will pay this sum in two installments: 50% on January 2nd, 2009 and the remaining 50% on June 1, 2009. Other payment arrangements may be granted by the Clerk-Treasurer upon request. Trustee Horylev made the motion, Trustee Speer seconded the motion. Carried unanimously 5-0 .
- Health Insurance Rates: Excellus has announced their rate increase for most plans. They announced a 9% increase; however, the Health Savings Plan has a decrease of 1%. Below is a summary of the changes.

	<u>2008</u>	<u>2009</u>	<u>Decrease/per month</u>
Family plan	\$402.55	\$398.33	\$4.22
Two-family plan	\$370.65	\$367.57	\$3.08
Single plan	\$151.90	\$150.65	\$1.25

Vouchers

Resolution to approve the abstract of vouchers with the following additions: Mary Lissow receives an additional \$100.00; Scolaro, Shulman, Cohen, Fetter & Berstein for \$27.50 for attorney's fee. Totals as follows:

General fund	\$ 68,274.36
Water fund	\$ 48,775.35
Sewer fund	\$ 19,607.92
Electric fund	\$ 411.36
T/A fund	\$ 10,285.44
Prepaid	<u>\$ 191,256.64</u>
Total	\$282,052.67

Motion was made by Trustee Gates, seconded by Trustee Horylev. Carried unanimously 5-0

Minutes

Resolution was made by Trustee Horylev to approve the September 30, 2008 minutes as submitted. Trustee Lee seconded the motion. Approved unanimously 5-0.

Resolution was made by Trustee Horylev to approve the November 4, 2008 minutes as submitted. Trustee Lee seconded the motion. Approved unanimously 5-0.

Mileage Reimbursement

Resolution to reduce the mileage reimbursement rate from \$.50 to \$.40/per mile due to the lower cost of gasoline. Motion made by Mayor Gursslin, seconded by Trustee Gates. Carried unanimously 5-0.

Unionville Station Dedication

Resolution to accept final dedication of Unionville Station sections #4 and #7. Trustee Lee made the motion, Trustee Horylev seconded the motion. Carried unanimously 5-0.

Recreation Commission

Resolution to appoint David Tresohlavy to the Hilton Parma Recreation Commission with a term expiring 12/31/2009. He is filling an unexpired term of Bob Farrell. Motion made by Trustee Gates, seconded by Trustee Lee. Approved unanimously 5-0.

Historian

A discussion took place on Mary Townsend's retirement which will take effect on December 31, 2008. A suggestion by Mayor Gursslin was made to name the Historian's office after Mary. After a general discussion, the following was decided.

Resolution was made by Mayor Gursslin to name the existing Historian's office, "The Mary Townsend Historical Center of Hilton". Seconded by Trustee Lee, approved unanimously 5-0.

Parking Lot Lease Agreement – 4 South Ave

Mayor Gursslin stated the parking lot lease agreement between Joe Fertitta and the Village of Hilton is not signed to date. Mayor Gursslin has authorized the DPW to plow the parking lot as needed for snow removal.

The Village Board entered into executive session at 7:00 p.m. to discuss personnel issues. Motion made by Mayor Gursslin, seconded by Trustee Horylev. Carried unanimously 5-0

Meeting adjourned at 8:00 p.m.

Shari Pearce
Deputy-Clerk