

**Village of Hilton**  
**Planning Board minutes of June 14, 2011**  
**Approved July 12, 2011**

Members Present: Robert Hunte, Dave McCracken, Jim Jackson

Others Present: Mayor Joe Lee, Trustee Bimmler, Rick Bjornholm, Dave Wright,  
Tom Scheg, Code Enforcement Officer  
Mike Lissow, and Recording Secretary Amy Harter

1. Call the meeting to order at 6:33 p.m. with the pledge of allegiance to the flag.
2. Code Enforcement Officer Mike Lissow explained the Planning Board's responsibilities and functions.
3. Workshop/Discussion

There were no previous approvals to be reviewed.

**4. MINUTES**

Minutes were approved as submitted from the March 8, 2011 meeting. The motion made by Dave McCracken, seconded by Bob Hunte, approved as submitted 3-0.

Minutes were approved from the May 10, 2011 meeting. The motion made by Jim Jackson, seconded by Bob Hunte approved as submitted 3-0.

**5. REPORTS**

Mayor Lee gave his report.

Trustee Bimmler gave his report.

Code Enforcement Officer Mike Lissow gave his report.

**6. SIGN REVIEW**

<b>Proposed Action-</b>	<b>New sign</b>
<b>Applicant-</b>	<b>Myke Merrill, as agent for Love Nails</b>
<b>Address-</b>	<b>1 Main Street</b>

- a. Myke Merrill was present to represent this application. White vinyl window signs have been installed at this location to advertise the services provided. Mr. Merrill explained the importance of prom and wedding season is to this business.
- b. Mr. Merrill stated less than 20% of the window area is covered; which is what the Village code requires. He expressed that other stores on Main Street exceed this requirement. All corplast materials have been removed from inside the windows as well as sun protection. No more signage is being proposed. Jim Jackson stated there is currently more lettering on the windows than what is noted on these applications. Mr. Merrill agreed that "discounts to local students" was added.
- c. Jim Jackson made a motion to approve the signs as installed, seconded by Bob Hunte, approved 3-0.

**Village of Hilton**  
**Planning Board minutes of June 14, 2011**  
**Page 2**

**7. SIGN REVIEW**

**Proposed Action-** New sign  
**Applicant-** Myke Merrill, as agent for Hilton Family Dentistry  
**Address-** 80 South Avenue

- a. Dr. Scott Overholt has recently purchased this practice from Dr. Robert Morris. He is proposing a new sign similar to his neighbor, Monroe Tech.
- b. The size is 12' x 4'. The lettering will be raised ½" in a camel beige color finish with burgundy background; the frame is to be outlined in the same camel beige color. It will be mounted identical to Monroe Tech's sign.
- c. Mike Lissow verified the size requirements meet the Village code.
- d. There is an existing window decal that will be removed; the applicant may propose another decal in the future.
- e. A Motion to approve as submitted was made by Dave McCracken, seconded by Jim Jackson approved 3-0.

**8. SIGN REVIEW**

**Proposed Action-** New sign  
**Applicant-** Myke Merrill, as agent for Hilton Monument Co.  
**Address-** 20 East Avenue

- a. Hilton Monument Co. is seeking approval to install an additional sign on the west facing elevation.
- b. Mr. Merrill will be resurfacing the existing plywood with pvc material. The sign will advertise this business and include the telephone number. The size is 68.5" x 44.25". Mike Lissow verified the sign is within the code requirements.
- c. The background is white and the lettering is black. There is a gold border around the frame of the sign.
- d. A Motion to approve the application as submitted was made by Jim Jackson, seconded by Bob Hunte, approved 3-0.

Being no further business, the meeting was adjourned at 7:15.

Respectfully submitted,

Amy Harter, Recording Secretary