

Fee Schedule
Village of Hilton
2025-2026 Effective 4/2/25

Type of Permit	Per Square Foot	Minimum
Residential	Includes C of O	
Dwelling Area	.30	None
Unfished Area	.30	None
Non-Dwelling Area	.30	None

Non-Residential (New Bldg)	Includes C of O	\$275.00
First 5,000 SQ FT	.30	
Over 5,000 SQ FT	.25	

Additions/Remodel for Residential and Non-Residential		\$175.00
First 5,000 SQ FT	.25	
Over 5,000 SQ FT	.30	

Building Permit Fees	Price Includes C of O
Additions	\$175.00
Antenna Tower	\$75.00 plus \$5/vertical foot
Commercial Satellite Antenna	\$200.00 per application
Conversion to habitable space	\$100.00
Deck Open or Covered	\$125.00
Demolition	\$110.00
Emergency Responder Radio Coverage Systems	\$125.00
Fences	\$70.00
Fire Alarm System	\$90.00
Fire Suppression System	\$125.00
Fireplace Wood Stove, Gas Fireplace	\$80.00
Floodplain Development Permit	\$100.00
Garage	\$165.00
Generator	\$80.00
Handicap Ramp	No Charge
Hot Tub	\$70.00
Major Structural Improvements	\$85.00
Minor Structural Improvements	\$75.00
Pergola	\$70.00
Permit Renewal	75% of permit fee
Sign	\$70.00 + \$40.00 per additional signs on application
Shed	\$75.00
Storage of unlicensed vehicle	\$70.00 90 days, up to 3 renewals
Swimming Pool Above Ground	\$80.00
Swimming Pool In Ground	\$135.00

Penalty Fee: *If a building permit is not obtained as required by the Village Zoning Ordinance for any structure, addition or change of use, the Code Enforcement Officer shall double the permit fee. This fee is applicable to the current owner of the property, regardless if the improvement was undertaken by the previous owner or not.*

Rental Property- C of O/Operational Application Fees	
Short-Term Rental 2 year intervals	\$250.00
Penalty for unpaid or lapsed C of O beyond 60 days	\$300.00
Re-inspection Fee	\$125.00
Operational fire-safety permit C of O fee is reduced by 50% if paid within 30 days	
Property owners will be charged a reinspection fee of 125.00 for each inspection following the first non-compliant inspections	

Operational Fire Safety Permits & Inspection Application Fee (Pertains to Section 95-10 A)	
Operating Permit	\$200.00
Penalty for unpaid or lapsed OP's beyond 60 Days	\$250.00
Reinspection Fee	\$125.00

Village Board Fees	
Rezoning	\$450.00
Re-Subdivision	\$300.00
Incentive Zoning Application	\$1500.00

Zoning Board Fees	
Area Variance	\$200.00
Use Variance	\$300.00
Changes/Alterations of previous approved plans	\$100.00
Home Occupations	\$150.00
Special Use Permit	\$185.00
Site Plan New Construction 5 Acres or less	\$425.00
Site Plan New Construction 5 Acres or More	\$600.00
Site Plan	\$250.00
Village Engineer	At Cost
Village Attorney	At Cost

Public Works Charges	
Supervision	At Cost
Labor	At Cost
Equipment	Per NYSDOT & MCDOT Rate Schedule
Sewer Machine	\$35.00/hour plus labor
Sidewalks, owners request	At Cost
Towing Fee	At Cost plus \$50.00
Property Maintenance Violations	\$100, plus labor, equipment and legal cost per occurrence

Dumpsters	Rental fees
6 Yard	\$200.00, Extra Week \$200.00
9 Yard	\$230.00, Extra Week \$230.00
10 Yard	\$250.00, Extra Week \$250.00
Roofing and Demo/Construction Material	Additional \$70.00
Concrete Box	\$10.00
Soil Disposal Box	\$10.00
Cardboard Dumpster	\$10.00/yard
Commercial Customers and Apartment Complexes	
Dumpsters	\$35.00 per cubic yard
Extra Dumpster Collection	¼ of monthly charge
Restaurant Customers	
Dumpster	\$40.00 per cubic yard
Extra Dumpster Collection	¼ of monthly charge
Containers	
96 Gallon Carts	At Cost
Additional carts one per multi-residential property	\$18.50 Prior approval from DPW
Recycling Boxes	At Cost

Extra Refuse Fees	
Standard Sticker	\$2.00
Bulk Items	\$6.00
Extra Large Bulk Items	\$12.00
Refrigerants	\$15.00
Appliance pick up	No Fee
Electronic Waste Penalty/Fine	\$25.00
Tires on Rim	\$15.00
Tires off Rim	\$3.00
Commercial Tires	\$3.00
Dumpster Cleaning	\$100.00/cleaning
Recycling Container	\$2.00/month
Bagster Collection	\$500.00

Sewer Fees	
Residential single family homes	\$165.00/Annually
Out of district residential customers	\$265.00/Annually
Out of district multi residential/duplex	\$530.00/Annually
Multi Residential properties with two or more units	\$41.25 per 15,000 Gallons of Water Min \$330.00/year
Churches	\$41.25 per 15,000 Gallons of Water Min \$330.00/year
Commercial	\$41.25 per 15,000 Gallons of Water Min \$330.00/year
Townhouses & Apartment Complex with one meter for multiple units	\$41.25 per 15,000 Gallons of Water Min \$330.00/year
Townhouses & Apartment Complex with one meter per unit	\$165.00/Annually
New Sewer Connection Fees	
Residential within Village	\$300.00 plus cost of installation per connection
Commercial/Industrial Use	\$400.00 plus cost of installation per connection
Residential outside Village	\$1500.00
Commercial/Industrial outside Village	\$3000.00

Water Fees	
New Installation	Time and Materials plus 10%
Opt out fee for automated meter	\$12.00/month
Water Account Charge	\$15.00
Final Water Readings	\$30.00
Meters 5/8" x 3/4" New or Frozen	At Cost
Meters 1" and larger New or Frozen	At Cost
Disconnection Fees	\$30.00 For Non-Payment, \$100 After Business Hours
Reconnection Fees	\$30.00 For Non-Payment, \$100 After Business Hours
Water Consumption Village residents	\$4.22/1,000 Gallons plus .28/daily charge
Water Consumption Outside Village	\$4.56/1,000 Gallons plus .29/daily charge
Sprinkler Connection	\$150.00/Annually
Per Hydrant	\$300.00/Annual maintenance
Hydrant Repairs	At Cost
Water Testing at owner's request	At current market cost (amended by VB June 2023)
Up 3/4" Meter	.28
1"	.70
1 1/2"	\$1.40
2"	\$2.24
3"	\$4.49
4"	\$7.01
6"	\$14.03
8"	\$22.45
10"	\$58.92

Clerk Fees	
Insufficient Fund Fees	\$20.00 Per NYS Law
Code Book	At cost
Copies made for public	.25/page
Electric Charging Station	.08 kwh
FOIL Documents	.25/copy
Handicap Parking Sign	At cost
DVD Hilton 1965 Fire	\$15.00
First Families Book	\$20.00
Hilton USA	\$10.00
Parma Hilton Timeline	\$15.00
Tax Search	\$30.00
Vending Permit Door to Door Sales	\$50.00/day Up to four people per permit
Vending Permit Not for Profit	No Charge
Vending Permit Parades	\$40.00/day per company Up to four people per permit

Jennejahn Lodge Rental

Friday, Saturday, Sunday \$400 (\$325.00 plus \$75.00 Refundable Security Deposit).

Monday through Thursday \$325 (\$250.00 plus \$75.00 Refundable Security Deposit).

Full Time Employees and Village Board Members \$75.00 (Limited to one time per year).

Holidays \$475.00 \$400 (\$325.00 plus \$75.00 Refundable Security Deposit).

New Years Day ★ Easter ★ Memorial Day ★ Independence Day ★ Labor Day ★ Thanksgiving Day ★ Christmas Day

Small Cell Facility Permit Fees

- (1) In order to ensure that the limited private use of the public right-of-way authorized herein does not become an additional cost to the Village, it is hereby determined by the Village Board that the following fees shall be charged to small cell permit applicants and small cell permit holders which fees may be modified by the Village on an annual basis.
- (2) Small Cell Permit Application Fee: \$350.00 (non-refundable) due to the Village Building Department upon submittal of a completed application. Applicant shall also be responsible for paying a review fee reimbursing the Village for all reasonable and necessary engineering, administrative and legal fees incurred by the Village in reviewing and inspecting an application.
- (3) Annual Small Cell Permit Fees:
 - (a) For placement on Existing Private Utility Poles, buildings, infrastructure, property or Village right-of-way - \$500 per year per pole.
 - (b) For placement on Existing Village-owned buildings, utility poles, infrastructure or property - \$750 per year.
 - (c) For placement of new poles in the Village right-of-way - \$1,000 per year per pole.
 - (d) Fee start date: The annual permit fee shall be payable January 2 of the year following installation. Failure to pay the annual permit fee shall result in the imposition of a 5% penalty fee, additional collection fees if necessary, and suspension or revocation of the permit